

Council Meeting
Tuesday, December 5, 2023
City Council Chamber
6:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes– November 21, 2023
 - HRA – November 8, 2023
 - Park & Recreation Commission – November 8, 2023
 - Telecom Commission – November 20, 2023
 - Utility Commission – November 22, 2023
 - Street Committee – November 27, 2023
- License & Permits
 - Exempt Gambling Permit
 - Windom Women of Today – April 3, 2024
 - Business, Arts and Recreation Center, Inc. – January 16, 2023
- Regular Bills

2. Department Heads

3. 2024 City Budget

- 2024 Budget Presentation
- Public Input

4. MnDOT Local Road Improvement Project – Resolution of Support

5. Personnel Committee

- Supervisor Compensation – Pay Scale
- IBEW MOA for Compensation Study

6. Contractor Payments & Change Orders

- Truck Garage – Wilcon Construction Services. Pmt #6 - \$224,916.14
- Transmission Line Reconstruction - IES Commercial Inc. Pmt #4 - \$761,695.69
- Generator Plant Construction – Wilcon Construction Services Pmt #1 - \$218,220.30

7. New Business

8. Old Business

9. Council Comments

10. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
November 21, 2023
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Dominic Jones, Marv Grunig, James Nelson, Jenny Quade and Scott Benson

Council Absent: Dennis Esplan

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief.; Ben Derickson, Fire Chief; John Nelson, Liquor Store Manager and Andy Spielman, Building Official

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - City Council Minutes – November 7, 2023
 - Community Center Commission – November 13, 2023
 - Economic Development Authority – November 13, 2023
 - Planning Commission – November 14, 2023
 - Library Board – November 14, 2023
- Regular Bills

Motion by Quade second by Benson approving the Consent Agenda. Motion carried 4 – 0.

5. Department Heads:

None.

6. Planning Commission – 1453 4th Avenue - Variance:

Andy Spielman, Building Official, said the Planning Commission reviewed a variance request for the property at 1453 4th Avenue to allow an additional storage building. Two storage buildings already exist on the site which is the limit allowed by Code. The owner recently moved onto the site a third shed but no permit had been obtained. The Planning Commission held a public hearing and had several comments and heard from the property owner. The Planning Commission voted unanimously to deny the variance as there is no legal basis under the Code to grant the variance.

Jones asked twice if there were any questions or comments. No questions from the Council were raised. Jones noted the Planning Commission's recommendation.

Motion by Benson second by Nelson to deny the variance requested of a third storage shed for 1453 4th Avenue. Motion carried 4 – 0.

7. Street Closure Request – ALC Church Living Nativity – December 13, 2023:

Jones said the request is to temporarily close Prospect Avenue between 9th and 10th Streets from 5-7 pm on December 13th. The Street Superintendent and Police Chief have approved the request.

Motion by Grunig second by Nelson to approve the temporary closure of Prospect Avenue, between 9th and 10th Streets from 5-7 pm on December 13, 2023. Motion carried 4 – 0.

8. Fire Department – SCBA Compressor Replacement:

Ben Derickson, Fire Chief, said that he brought this item to the Council at the last meeting as the SCBA compressor went down and is not repairable due to age\parts. He looked and found two replacement compressors with one able to do 5,000 psi and the other can do 6,000 psi. Both will be compatible with the existing filling station. The higher psi compressor is the one the Department is recommending as it will give them more capacity. The cost difference between the two quotes is \$38,737 versus \$44,926.

Quade asked about the lead time for a new unit. Derickson said the companies know the situation we are in, but a timeframe could be 3-12 weeks.

Jones asked what the back up plan is until the new compressor arrives. Derickson said the old unit works to fill tanks partially and they have other departments that can help out. He did call Praxair, but they do not have the equipment to fill tanks to the high psi needed.

Grunig asked if the additional \$7,000 for the higher psi compressor is worthwhile. Derickson said it is because they will be able to fill tanks to the higher level and the new compressor would not have to work as hard (5 stage compressor vs 4 stage) so the life of the unit maybe longer.

Nelson asked how long the lower psi tanks will last with breathing time. Derickson said that the SCBA tanks are okay, it is the larger storage tanks they use to fill the SCBAs which is the issue. Derickson said the old compressor now takes many hours to fill the storage tanks as compared to an hour or so before the equipment broke down. Nelson asked if they use a cascade system to fill tanks. Derickson replied they do when they will the trucks and tanks at the station.

Grunig asked how this would be funded and if it can be fit within the proposed 2024 budget. Nasby said there is a memo in the Council packet that outlines some funding options. As staff finalized budget numbers and more items were known such as labor costs, insurance costs, etc. there is an ability to fund \$40,000 in the 2024 Capital budget if the proposed property tax levy stays at the 5.6%. He noted that the City Hall door replacement was taken out of the 2024 budget as a door from the Electric Department renovations was able to be salvaged.

Benson said we need to have this equipment and find a way to fund it.

Quade said that she would forward the \$40,000 from the 2024 proposed budget and then asked if the additional funds could come from the Fire Department budget. Derickson said he did not know what maintenance items would come up so he does not know if he can fund it or not.

Nasby said the Council could fund with reserves, reduce capital spending on other fire equipment or cut from another department. He suggested that the Fire Department budget fund the additional costs and if something happened where there were unforeseen costs later in the year the Fire Chief could come back to Council.

Motion by Grunig second by Nelson to fund \$40,000 for the Fire Department compressor from the proposed 2024 budget and the balance from the Fire Department budget. Motion carried 4 – 0.

Preliminary

9. Personnel:

Nasby said that Tim Snyder, Community Center Director, said he is recommending the hire of Jeff Wright for on-call help at a rate of \$12.50/hour.

Motion by Nelson second by Benson to approve hiring Jeff Wright for Community Center on-call help at a rate of \$12.50/hour. Motion carried 4 – 0.

10. Contractor Payments:

Jones said there is a pay request for Hodgman Drainage Company for final payment amounting to \$9,653.80. The Utility Commission has recommended approval.

Motion by Grunig second by Benson to approve the final payment to Hodgman Drainage Company of \$9,653.80. Motion carried 4 – 0.

Jones said there is pay request #1 from Sussner Construction for the Liquor Store project in the amount of \$111,552.32.

Motion by Benson second by Quade to approve pay request #1 for Sussner Construction in the amount of \$111,552.32. Motion carried 4 – 0.

11. New Business:

None.

12. Old Business:

None.

13. Council Comments:

Benson noted the colder weather and people using space heaters, etc. so be careful. He encouraged people to help out the elderly and neighbors if you can.

Quade said she was at a regional development commission meeting and Jackson County is considering a 1% local option sale tax for their new jail and it could raise \$640,000 annually. There is a private industry survey out and the findings show that only 25% of SW Minnesota high school graduates stay in the area, so more needs to be done to retain them. There is low unemployment rates in SW Minnesota but Cottonwood County is still higher due to the Hylife closure. She wished everyone a happy Thanksgiving.

Nelson wished everyone a happy Thanksgiving and thanked the veterans and those serving.

Grunig thanked the Electric Department for putting up Christmas lights and wished everyone a happy Thanksgiving.

Nasby thanked citizens for volunteering and wished everyone a happy Thanksgiving.

Jones wished everyone a happy Thanksgiving and safe travels.

14. Adjournment:

Mayor Jones adjourned the City Council meeting by unanimous consent at 9:22 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

November 8, 2023 at 8:15 a.m.

A regular meeting of the Board of Directors was held on November 8, 2023 at the Riverview Apartments. Board Members present: Jean Fast, Tom White, Margaret McDonald, Linda Jaakola, Joel LaCanne and Sheryl Skarset, Tenant Liaison. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:17 a.m. with the consent agenda approved which included minutes from the October meeting, the Agenda, Balance Report and Bills Report. (White/Jaakola)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director reported Kjell is close to finishing up on the RV Entry System.
2. The Executive Director gave an update on the Apartment #113 modification. We are waiting on a valve to be replaced. Once that is completed, we will put the apartment back online with HUD and proceed with a move-in.
3. The Executive Director reported on in-house Inspections. Riverview Apartments have been completed. Hillside Manor inspections will be on November 13th and 14th. Staff from Jackson and Mountain Lake will assist.

New Business consists of:

1. The Executive Director reported on the elevator inspections, we are in compliance at Riverview and Hillside Manor.
2. The Executive Director reported the new closets has been installed at Riverview. There are a few missing parts that have been ordered.
3. The Executive Director presented information on a bill changer for the laundry rooms at Riverview and Hillside Manor. After much discussion, \$200.00 will be taken from the laundry account and we will offer change in \$10.00 increments to tenants at all times. Versus purchasing the machine.
4. The Executive Director presented FMR's. After some discussion a motion was made to increase the flat rent for a 1-bedroom to \$601.00 and 2-bedroom to \$724.00. The Non-Hud 4-bedroom house will stay the current flat rent of \$1,037.00. The increase will go into effect on January 1, 2024. (White/McDonald)
5. The Executive Director presented utility allowances. After some discussion a motion was made to continue at the \$19.00 utility allowance from 2023 with no change. (White/Jaakola)
6. The Executive Director reported that annual Contract bids will be presented at the December board meeting.
7. The Executive Director reported that maintenance will be documenting boiler reading on weekends again now that they are back on.
8. The Executive Director Reported on an invoice from the City of Windom for \$1,000.00. A tenant was stuck in the elevator on Sept. 22, 2023. She will submit the invoice to insurance.
9. The Executive Director presented the 2024 Budget. After some discussion a motion was made to approve the Budget as presented. (White/McDonald)
10. The Executive Director presented a note from tenants at Hillside Manor. They are requesting the carpet inside the elevator be replaced. After some discussion a motion was made to replace the carpet. The Executive Director has a call into MEI to see if this is something we can do ourselves as well as to check on guidelines. (Jaakola/LaCanne)
11. The Executive Director is working on the following: Annual CFP Plans, CFP Projects, FMR's, Utility allowances for 2024 and Annual Contracts.

12. Board Members Reported on numerous calls from a tenant at Hillside Manor. Some Board Members received visits from the same tenant at their place of work and in the public businesses. After some discussion it was decided the Chairman and Executive Director will meet with the tenant.

Upcoming Board Meetings are scheduled for December 13th (HS) and January 10th (RV) at 8:30 am.

With no further business, the meeting was adjourned at 9:05 a.m. (White/Jaakola)

Jean Fast, Chairman

Linda Loewen, Executive Director

Windom Park & Recreation Commission

Minutes for Wednesday, November 8th, 2023

City Hall Council Chambers

Roll Call:

Present: Jess Smith, Paul Johnson, Ron Kuecker, Pam Hogan, Scott Benson, Jenny Quade, Mitchell Chmielewski

City Staff: Jon Ketzenberg, Tim Hogan

Public: None

Absent: Jackie Jurgens

Call the Meeting to Order at 5:30 p.m. Meeting was called to order by Johnson at 5:31pm

1. **Motion to Approve or amend agenda:** Motion to approve the agenda was made by Chmielewski and seconded by Smith. Motion carries.
2. **Approve Minutes from September 13th, 2023: No October Meeting:** Motion to approve the minutes from September 13th was made by Kuecker and seconded by Chmielewski. Motion carries.
3. **Skate Park Grants:** Chmielewski wanted to know how he should go about receiving donations and grant funds for the skate park improvements. Hogan explained that the City can hold the funds in an account that would be designated for the skate park. Hogan also said that the City would be able to get those individuals or businesses the proper tax deductions information. After the work and project is complete those funds would be accepted as a gift to the City.
4. **Recreation Director report:**
 - a) **Arena Update:** Hogan stated both rinks are up and running and that user groups have started using the Arena. Hogan also said that they had a significant leak in the Studio Rink that resulted in a large amount of glycol loss. As a result, there was not enough glycol in the system to start the compressors during startup. Hogan said they drained the glycol in the studio rink and then isolated that system so they could pump that glycol into the main rink. Hogan said by doing that they were able to start up the main rink and then filled the studio rink back up when more glycol was delivered. Hogan said they received the glycol delivery and pumped that into the studio rink and opened up the valves to that system so they could begin making ice.
 - b) **Burbach Aquatics Feasibility Study:** Hogan updated the commission that the City Council did approve funds for the Burbach Aquatics feasibility study at their budget meeting. Hogan said he will contact Burbach to get the study started. Hogan said the goal of the study is to get information on costs and get this project out to the public for a vote.
5. **Park Superintendent Report:**
 - a) **Parks Update:** Ketzenberg said that all of the public restrooms and shelters are closed and winterized for the season. Ketzenberg also mentioned that the kayak launch and dock was also removed for winter. Ketzenberg said that he is working with telecom to get the fiber installed at Tegels Park Shelter so they can move forward with getting the security system installed. Ketzenberg also said that Tom White gave him the go ahead to move forward with the concrete project from the Community Center down to the Shelter. This project is scheduled for early spring 2024. Ketzenberg updated the commission that he did get quotes

back for adding another pickleball court within the tennis ball courts at Kastle Kingdom. Ketzenberg said it would be around \$1,000.00. The commission agreed to move forward with adding the lines if budgeted funds are available. Ketzenberg said he has enough money to cover the costs.

- b) Kastle Kingdom: Ketzenberg said he has received information on the costs to replace Kastle Kingdom. Ketzenberg said there was a meeting with the Windom Foundation that Hogan attended about them potentially helping with the funding of this project. Hogan said he did meet with the group and they shared information on costs and their overall thoughts on the project. The Windom Foundation said they would be interested in helping support the project but feel it may be too early to take the project on as they can only work on two projects at a time and this may prevent them from working on other projects at this time. The Windom Foundation is open to accepting donation funds and holding them in their account like they did for the Windom Memorial project. The foundation also said that there would need to be a group that promoted and solicited funds for the project as they do not have enough people to do that work. Hogan said that the City also is not allowed to solicit donations and that we would need to work with another committee. Hogan said groups like the Windom Women of today could be a potential option to help with the project. Hogan also said that the Windom Foundation would like to see this project to get fully funded and not have to use City tax dollars.

6. Old Business: None

7. New Business: None

8. Commission Comments: Johnson said he is still planning on getting a date set to meet with the horse show committee to review the past years shows.

9. Adjourn meeting. Meeting adjourned at 6:17pm by unanimous consent.

10. Next Meeting December 13th @ 5:30 in the City Council Chambers

**TELECOMMUNICATIONS COMMISSION MEETING
CITY OF WINDOM COUNCIL CHAMBERS November 20th, 2023**

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at 6:00PM

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby
V President:	Josh Peterson	City Staff:	Jeff Dahna
Secretary:	<i>vacant</i>	Council Liaison:	Scott Benson
Commissioner:	Jayesun Sherman	Council Liaison:	Dennis Esplan <i>Absent</i>
Commissioner:	Tim Hiley	Others Present:	-

III. Approval of Minutes from October 16th, 2023 meeting

Motion by commissioner Sherman, to approve minutes from the October 16th, 2023 meeting. Seconded by commissioner Hiley. Motion approved 3 to 0.

6:01PM Commissioner Peterson joined the meeting

IV. Project Updates: Dahna updated commissioners on the various projects. Updating the email server.

V. Manager's Report: Dahna reports:

- Cable TV Headend – Maintaining as necessary. The FOX/Bally College Stadium Sports Networks shutting down at the end of the year.
- Good Samaritan – Phone lines porting into Windomnet.

VI. New Business:

SMART Goals – GM reviewed 2024 SMART Goals with commissioners. Consensus was to approve the SMART Goals and Commissioners wanted to add another SMART Goal and will work with GM.

Third Amendment to Affiliations Agreement – Diamond Sports Net, LLC Bally Sports North RSN. Commissioners discussed and directed GM to pull main agreement and amendment for legal review prior to signing of amendment to Affiliations Agreement.

VII. Old Business: No Old Business to move on.

6:37PM Commissioner Peterson left the meeting.

VIII. Commissioner's concerns and questions:

IX. Set Next Telecom meeting: December 18th, 2023 at 6:00 pm at the City Council Chambers or City Hall.

X. Adjourn: Meeting adjourned by unanimous consent at 6:52pm.

Dirk Abraham, Telecom Commission President

XXXX, Telecom Commission Secretary

Attest: _____
Jeff Dahna, Telecom General Manager

UTILITY COMMISSION MINUTES
Council Chambers
November 22, 2023

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan and Glen Francis (10:05 AM)
Member Absent: Glen Francis
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Andy Spielman, Building Official (11:20 AM); Steve Nasby, City Administrator and Leesa Arndt, Utility Billing/Analyst

Others Present: Evan Leebens, Missouri River Energy Rate Analyst

APPROVE MINUTES

Motion by Riordan second by Schwalbach to approve October 25, 2023 Minutes. Motion carried 2 – 0.

ELECTRIC ITEMS

2023 Rate Study

Evan Leebens, Rate Analyst for Missouri River Energy presented a slideshow outlining the proposed rate changes for 2024-2026. He said Windom's rate structure is very competitive attributing current energy contracts that project a low cost per kilowatt hour. Leebens stated that inflationary increases in operating expenses were evaluated along with capital projects, both current and future. Electric reserve monies were used to help fund the transmission line project so investment recovery is expected to be 10-11% can be generated in 2025. Leebens said the new generators will bring in 6MW of capacity and excess capacity would be able to be sold on the market. Projected costs and revenues were explained, along with allocations within the customer base for Windom. Leebens proposed increases of 4% in 2024, 5% in 2025, and 5% in 2026. The Utility Commission reviewed the projected increases and where the electric reserve balances are projected at the end of each year. They requested Leebens to evaluate an equal 5% increase over the 3-year term and present the report back to the commission.

2024 Budget

Sykora went over the 2024 budget listing in the packet. He is working on reducing the other operating supplies item. Increases noted included inflationary costs, insurance, and labor.

2024 Smart Goals

Sykora said the Electric Department's 2024 SMART Goals included implementing an electric infrastructure labelling for the GIS mapping system, continuing education classes, increasing emergency generation capacity, and begin to convert to AMI metering.

5-Year CIP

Sykora briefed the commission on the future capital improvements. He said some items may be offset due to outstanding grant requests.

Transmission Line Project Update

Sykora stated the transmission line became fully operational on November 7th. Staff generated overnight on November 5th to finish all the connections and remove looped services. A checklist of all items was reviewed and restoration may be completed this fall dependent on weather. Sykora said a local contractor was contacted to complete restoration.

Transmission Line Project Pay Request #4

Motion by Riordan second by Francis to approve Pay Request #4 in the amount of \$761,695.69 for the Transmission Line Reconstruction Project. Motion carried 3 – 0.

Truck Shed Addition Project Update

Sykora mentioned that roof panels arrived and are installed. This allowed for progress on trim work, ceiling, HVAC, plumbing, and electrical work. He is expecting substantial completion the first week of December.

Truck Shed Addition Pay Request #6

Motion by Riordan second by Francis to approve Pay Request #6 in the amount of \$224,916.14 for the Truck Shed Addition Project. Motion carried 3 – 0.

Generation Plant Project Update

Sykora said the contractor removed the old building. There were massive pieces of the old steam plant removed. Footing holes are prepped and waiting for concrete. Compaction in corners was 100% except one that had 98.6%, which was cleared by engineering. The temporary switch gear building is in place. Sykora expects steel to arrive for the new building in January.

Generation Plant Pay Request #1

Sykora explained that the pay request encompasses mobilization, temporary enclosure for switch gear, and demolition of the existing structure.

Motion by Riordan second by Francis to approve Pay Request #1 in the amount of \$218,220.30 for the Generation Plant Project. Motion carried 3 – 0.

Generation and Liquor Store Bond 2023B

Nasby described the bond sale report submitted. He said the city had 5 bids on the bond and the interest rate received is 4.2763%. The bond is backed with equipment and a tax abatement pledge, which attracted premium bids.

Other Electric Items

Sykora stated the cold weather rule is now in effect. Staff disconnected 4 accounts, 2 were vacant, with 1 account still disconnected. 12 customers were tagged yesterday.

Sykora added a Change Order #4 was received for the Truck Shed Addition Project. The change order upgrades the water service line from a 1" line to a 2" line, a cost of \$530. Sykora stated there are funds available in the contingency monies allocated for the project.

Motion by Riordan second by Francis to approve Change Order Request for the Truck Shed Addition Project. Motion carried 3 – 0.

Sykora said staff has been working on tree trimming, replacing poles, Christmas lighting. He added emissions stack testing has been scheduled for December 4th-5th. Sykora will be attending the T & O Conference December 5th – 7th with Connor Knigge. Knigge will be recognized as a journeyman.

WATER/WASTEWATER ITEMS

Water/Wastewater Rate Resolution

Anderson explained the rate proposal is a one-year rate resolution proposed as a break-even structure. Inflation and chemical treatment costs were taken into consideration. Cash flows were based on the current usage of the plants. Anderson is awaiting usage requests from Premium Iowa Pork (PIP). PIP has not released future plans or re-opening dates. Anderson is anticipating water being purchased for production from the City of Windom, instead of their wells. The City of Windom has received \$2 million in monies from the State to pay the previous owners obligation contribution for the water treatment plant. This money was paid on the loan, saving \$63,000 in interest.

Motion by Riordan second by Schwalbach to approve “RESOLUTION UT #2023-11-01 RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR AN ENTERPRISE FUND”. Aye: Schwalbach, Riordan, and Francis. Nay: None. Absent: None. Motion carried 3 – 0.

Street Excavation Permit Fees/Processes

Spielman presented the revised Guidelines for Excavating in the City Right of Way. He noted that they are requesting inspection of the excavated materials, if the contractor/owner is wishing to use the same material into the excavated area. Spielman said that the material must be packable. The curb and gutter replacement must use 4000 psi redi-mix concrete, to avoid the use of bag mixes. If sewer and/or water lines are replaced, a checklist of materials will be reviewed along with applicable inspections. Spielman noted that these guidelines assist in communication with homeowners and hired contractors with City staff. Patching and repairing of excavated areas will be restored to existing street levels and specifications.

Spielman read the proposed City Code changes. In Section §54.02, existing language was changed from “consumer and occupant” to property owner. Section §55.04 was added to reflect the same language as water code placing line responsibilities on the property owner. Sequential numbering will apply. Spielman said the City Attorney has reviewed the proposed language and is recommending approval.

Motion by Francis second by Riordan to approve the City Code changes in Sections §54.02 and §55.04 as proposed. Motion carried 3 – 0.

Spielman reviewed the City Code Chapter 56. The chapter was rewritten to become compliant with new regulations for Individual Sewage Treatment Systems. He addressed Section §56.03 that outlines limitations for approval. Spielman used a distance of 500 feet as this has been standard practice. The Commission discussed language modifications to the six-month time frame for compliance (noting cold-weather limitations may apply) and verbiage in Section

§56.08 allowing a future hookup to be placed on the building, other than “front of the building” as these costs will be the responsibility of the property owner regardless of location.

Motion by Riordan second by Francis to approve the City Code Chapter §56 with language modifications that were discussed. Motion carried 3 – 0.

Spielman showed the updated City of Windom Site Utility and Street Excavation Application. The City Attorney recommended that the property owner sign the form as expenses from excavation would be assessed to the property if the restoration invoice from the City Office would go unpaid. Street surface repairs will be coordinated by the Street Superintendent as this is City owned infrastructure. If in the event that an owner is unable to sign in person, an electronically signed document would be deemed acceptable and will be made available on the city website. The City Building Official will coordinate communication with the applicable departments as needed and is authorized to sign the permit. The Commission consensus was the \$100 fee was acceptable as the application encompasses multiple departments.

Motion by Francis second by Riordan to approve the City of Windom Site Utility & Street Excavation Application as presented and establish the \$100 Application Fee. Motion carried 3 – 0.

Rolling Green Force Main Project Final Pay Request

Anderson explained the project work is completed. He noticed a drop in the amount of pumping time due to the removal of 6 bends in the line. City Council has approved the payment contingent upon the Utility Commission approval. All paperwork has been received.

Motion by Francis second by Riordan to approve the Final Pay Request in the amount of \$9,653.80 for the Rolling Green Force Main Project. Motion carried 3 – 0.

Red Rock Rural Water Systems Contract Extension

Nasby stated that the current RRRWS contract expires at the end of 2023. They have sent an email request to extend the current contract for two months using existing terms. The amount of water used in 2023 has been minimal. RRRWS is willing to work with the City of Windom and continue the long-standing partnership. Nasby will have more information at the next regular meeting.

Local Road Improvement Grant Discussion – 10th Street Reconstruction

Nasby explained Cottonwood County has passed a resolution of support for the City of Windom to complete a grant application for reconstruction of 10th Street/River Road from CSAH 13 to Hwy 60/71. The city would be responsible for replacement of the existing underground utility infrastructure and to reconstruct the road segment. Anderson noted a 4” watermain bottleneck in curve would benefit from upsizing. The City of Windom applied for the grant previously but was not selected for funding. If received, grant monies would cover 25% of the project costs, approximately \$1.5 million. Nasby said the Street Committee is meeting to discuss the project as well.

Motion by Riordan second by Francis to submit a letter of support for the Local Road Improvement Grant Application. Motion carried 3 – 0.

Other Water/Wastewater Items

Anderson received the NPDES Permit with expanded control requirements for water testing. The city has been compliant in reaching the copper and chloride limits. The city should be testing for ammonia and nitrogen three times a week. Anderson does not foresee a significant cost expense. The pre-public trial NPDES permit information has been forwarded to Kelly Yahnke, Bolton & Menk Project Engineer, the MESERB, along with the MPCA.

Anderson stated that there was a water main break on River Road that had a 30-36" crack in the pipe. The water main was bedded with pit run gravel and stress on the pipe caused a fracture. The road has been temporarily repaired for the winter season. Staff will complete a more substantial repair in 2024.

Anderson and staff repaired a service line on 6th Street Monday. Biosolids have been hauled for the year and Anderson is awaiting a bill.

REGULAR BILLS

Motion by Riordan second by Francis to approve the Regular bills as presented. Motion carried 3 – 0.

OLD BUSINESS

None.

NEW BUSINESS

The next regular meeting was set for December 27th at 10:00 in the City Council Chambers.

Schwalbach recessed the meeting at 12:42 PM.

Schwalbach reconvened the meeting Monday, November 27th at 12:05 PM.

Francis was absent for the reconvened meeting.

2023 Rate Study – Rate Resolution

Sykora distributed updated proposed rate changes, along with projections on cash reserve balances, and a proposed Rate Resolution. The updated proposal provides for a 3% increase in reserves and builds reserves back to approximately a 59% operating level by the end of 2027.

Schwalbach inquired about Windom Area Health's repayment of loaned funds when the Commission had previously helped fund their outstanding debts for the clinic (\$450,000) and equipment (\$175,000). These funds were to be repaid as Windom Area Health was able to. Schwalbach noted \$50,000 was paid to the Community Center in lieu of repayment to the Utility Commission. The Commission asked Council liaison Grunig and Nasby to communicate their position at tonight's Hospital Board Meeting.

Schwalbach asked about the future loading changes for the pork plant. Nasby said the only update was given in a press release. Production is forecasted to resume in mid-2024, however, the amount of capacity they will need is unknown for electric, Sykora said. Currently, the plant is using 25% of the previous usage and has remained fairly stagnant.

Nasby said market rates are trending higher for power and the resale of contract overages looks promising.

Motion by Riordan second by Schwalbach to approve “RESOLUTION UT #2023-11-02 RESOLUTION REVISING THE UTILITY RATE SCHEDULE IN THE CITY OF WINDOM, MN”. Aye: Riordan, and Schwalbach. Nay: None. Absent: Francis. Motion carried 2 – 0.

ADJOURN

Schwalbach adjourned the meeting at 12:18 PM.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Windom Street Committee

Minutes for November 27, 2023

At Street Department

Roll Call:

Present: Jenny Quade, Dennis Esplan

City Staff: Jon Ketzenberg

Public:

Absent: None

Call the Meeting to Order at 3 p.m.

1. **Reconstruction of 10th street:** Discussion to authorize the City Council to submit a local Improvement Program (LRIP) grant Application to the Minnesota Department of Transportation for a reconstruction of 10th Street from Highway 60/71 to CSAH 13. Any road improvements that we can do is a high priority!
2. **544K Loader Repair:** Loader has been repaired and is back in service.
3. **Safe Routes to School:** The Committee is in favor of the beacons on 17th Street by the School. They will be 100% paid for by the Grant.
4. **Old Business:**
5. **New Business:** None
6. **Commission Comments:** None
7. **Adjourn meeting.** Meeting was adjourned at 3:40pm
8. **Next Meeting:** To be determined

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Women of Today Previous Gambling Permit Number: X- 95366-23001
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1640075 Windom Women of Today Foundation
 Mailing Address: PO box 222 41-1439527 Windom Women of Today Foundation
 City: Windom State: MN Zip: 56101 County: Cottonwood
 Name of Chief Executive Officer (CEO): Monica Muller
 CEO Daytime Phone: 507-220-8326 CEO Email: m-r-muller@hotmail.com
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): rjmark184@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Business Arts & Recreation Center Barc (INC)

Physical Address (do not use P.O. box): 1012 5th Ave

Check one:
☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): April 3rd 2024 at 7:00 p.m

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (If required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Monica Muller - WOT President Date: 11-28-23
(Signature must be CEO's signature; designee may not sign)

Print Name: Monica Muller**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- ☒ a copy of your proof of nonprofit status; and
- ☒ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Business, Arts and Recreation Center, Inc.

Previous Gambling Permit Number: X-94904-23-010

Minnesota Tax ID Number, if any: 6222046

Federal Employer ID Number (FEIN), if any: 41-2022824

Mailing Address: PO Box 123

City: WINDOM State: MN Zip: 56101 County: COTTONWOOD

Name of Chief Executive Officer (CEO): Ashley Johnson

CEO Daytime Phone: 507-822-0764

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): barc.ed@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Business, Arts and Recreation Center, Inc.

Physical Address (do not use P.O. box): 1012 5th Avenue

Check one:

☒ City: Windom Zip: MN County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): January 16, 2023

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabbs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____

Ashley Johnson
(Signature must be CEO's signature; designee may not sign)

11-29-2023

Print Name: Ashley Johnson**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Windom, MN

Expense Approval Report

By Fund

Payment Dates 11/18/2023 - 12/1/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
WINDOM AREA HEALTH	734-0046-11--2023-0046	11/16/2023	CITY HALL/WELLNESS	100-11506	75.00
US BANK	US Bank Octob. 2023	11/15/2023	WELLNESS AED - CITY OFFICE	100-11506	310.50
DAYANA HERRERA-RODRIGUE	11565-5	11/16/2023	CREDIT REFUND	100-20191	162.72
SARAH K REESE	13358-8	11/16/2023	CREDIT REFUND	100-20191	41.93
CHRISTINA V NEWTON	33582-2	11/16/2023	CREDIT REFUND	100-20191	15.62
ISIMANG SEDIU	41005-1	11/16/2023	CREDIT BALANCE	100-20191	220.96
RITENSY ROKICHY	50987-7	11/16/2023	CREDIT REFUND	100-20191	49.71
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	100-20202	15.00
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	100-20202	195.00
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	100-20202	18,939.54
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	100-20202	5,991.00
					26,016.98
Activity: 41110 - Mayor & Council					
US BANK	US Bank Octob. 2023	11/15/2023	Zoom Meeting	100-41110-326	17.09
CITIZEN PUBLISHING CO	20231031	11/16/2023	Did you know GSOC	100-41110-350	240.75
CITIZEN PUBLISHING CO	20231031	11/16/2023	public notice	100-41110-350	82.40
CITIZEN PUBLISHING CO	20231031	11/16/2023	Special assessments	100-41110-350	329.60
CITIZEN PUBLISHING CO	20231031	11/16/2023	online advertising	100-41110-350	79.50
CITIZEN PUBLISHING CO	20231031	11/16/2023	Did you know Water	100-41110-350	160.50
CITIZEN PUBLISHING CO	20231031	11/16/2023	Trick or Treat	100-41110-350	256.80
CITIZEN PUBLISHING CO	20231031	11/16/2023	Did you know Police	100-41110-350	240.75
CONVENT. & VISITOR BUREAU	OCTOBER 2023	11/28/2023	LODGING TAX/RED CARPET	100-41110-491	585.48
CONVENT. & VISITOR BUREAU	OCTOBER 2023	11/28/2023	LODGING TAX/AMERICINN	100-41110-491	2,843.00
Activity 41110 - Mayor & Council Total:					4,835.87
Activity: 41310 - Administration					
US BANK	US Bank Octob. 2023	11/15/2023	LMC - 50% ADMIN.	100-41310-308	30.00
STEVE NASBY	11-16-23 - 11-17-23	11/21/2023	CGMC FALL CONFERENCE	100-41310-331	123.14
STEVE NASBY	11-16-23 - 11-17-23	11/21/2023	CGMC FALL CONFERENCE	100-41310-334	165.20
CITIZEN PUBLISHING CO	20231031	11/16/2023	Finance Director	100-41310-350	157.95
CITIZEN PUBLISHING CO	20231031	11/16/2023	Office Assistant	100-41310-350	327.60
Activity 41310 - Administration Total:					803.89
Activity: 41910 - Building & Zoning					
INDOFF, INC	3690076	11/28/2023	B&Z/SUPPLIES	100-41910-200	7.98
CITIZEN PUBLISHING CO	20231031	11/16/2023	Building & Zoning Shopper Ad	100-41910-350	112.50
US BANK	US Bank Octob. 2023	11/15/2023	MN Dept of Labor BP Surchar	100-41910-443	496.50
COTTONWOOD CO RECORDER	NOV 20, 2023	11/21/2023	RECORDING FEES	100-41910-480	148.00
Activity 41910 - Building & Zoning Total:					764.98
Activity: 41940 - City Hall					
HOMETOWN SANITATION SER	0000534472	11/02/2023	CITY HALL/REFUSE DISPOSAL	100-41940-384	108.99
LUCAN COMMUNITY TV INC	1703	11/16/2023	CITY HALL/KEYPAD LOCK	100-41940-402	105.00
RICHARD BARNETT	NOV 13, 2023	11/21/2023	CITY HALL/DOOR PROJECT	100-41940-402	450.00
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	City Hall maint utilities	100-41940-409	42.50
Activity 41940 - City Hall Total:					706.49
Activity: 42120 - Crime Control					
INDOFF, INC	3689760	11/27/2023	POLICE/SUPPLIES	100-42120-200	55.99
INDOFF, INC	3690075	11/27/2023	POLICE/SUPPLIES	100-42120-200	88.19
INDOFF, INC	3691415	11/28/2023	POLICE/SUPPLIES	100-42120-200	14.79
STREICHER'S, INC	11664775	11/21/2023	POLICE/UNIFORMS	100-42120-218	29.98
MN CHIEF OF POLICE ASSN	14662	11/27/2023	POLICE/TRAINING & REGISTR	100-42120-308	350.00
US BANK	US Bank Octob. 2023	11/15/2023	STORMTRAINING GROUP, INC	100-42120-308	1,099.00
US BANK	US Bank Octob. 2023	11/15/2023	BCA TRAINING EDUCATION	100-42120-308	75.00
ALPHA WIRELESS - MANKATO	22967	11/06/2023	POLICE/RADIO UNITS	100-42120-323	108.00

Expense Approval Report

Payment Dates: 11/18/2023 - 12/1/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LEASE FINANCE PARTNERS	3250 11-20-23	11/28/2023	POLICE/DATA PROCESSING	100-42120-326	398.00
DANA WALLACE	11-13-23 - 11-15-23	11/27/2023	POLICE/MEALS/LODGING	100-42120-334	195.49
DONNA MARCY	11-17-23	11/21/2023	POLICE/MEALS/LODGING	100-42120-334	10.07
MIKE'S LLC	935	11/21/2023	POLICE/MAINTENANCE - OFFI	100-42120-404	4,160.26
MIKE'S LLC	939	11/28/2023	POLICE/MAINTENANCE - OFFI	100-42120-404	3,919.91
PAUL MARSH	29495	11/21/2023	POLICE/MAINTENANCE - VEHI	100-42120-405	27.46
COTTONWOOD CO AUD/TREA	DEC 2023	11/16/2023	RENT	100-42120-412	2,050.00
SCB PUBLIC FINANCE	12-14-2023	11/28/2023	2 2019 FORD F150 PICKUPS	100-42120-419	1,054.07
FLEET SERVICES DIVISION	2024040001	11/28/2023	POLICE/VEHICLE LEASE	100-42120-419	1,717.66
WINDOM FIRE & SAFETY, LLC	0008456	11/27/2023	POLICE/SUPPLIES	100-42120-480	43.90
Activity 42120 - Crime Control Total:					15,397.77

Activity: 42220 - Fire Fighting

ARAMARK	2560191595	11/03/2023	FIRE/SUPPLIES/CLEANING	100-42220-211	59.18
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Fire	100-42220-211	48.89
CITIZEN PUBLISHING CO	20231031	11/16/2023	FD Shopper & Citizen	100-42220-350	1,070.00
HOMETOWN SANITATION SER	0000534522	11/09/2023	FIRE/REFUSE DISPOSAL	100-42220-384	43.50
MUNICIPAL EMERGENCY SER	IN1960677	11/21/2023	FIRE/MAINTENANCE - OFFICE	100-42220-404	227.67
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Fire	100-42220-404	5.78
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Fire	100-42220-404	38.25
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Fire Maint Office	100-42220-404	17.58
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Fire maint office	100-42220-404	19.98
US BANK	US Bank Octob. 2023	11/15/2023	Amazon	100-42220-404	56.99
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Fire	100-42220-405	62.93
BUILDING SPRINKLER INC.	93092	11/28/2023	FIRE/MAINTENANCE - GROUN	100-42220-406	141.00
Activity 42220 - Fire Fighting Total:					1,791.75

Activity: 43100 - Streets

LINDE GAS & EQUIPMENT INC	39213089	11/14/2023	STREET/MATERIALS	100-43100-215	244.95
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Street	100-43100-218	79.99
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Street	100-43100-218	84.99
CITIZEN PUBLISHING CO	20231031	11/16/2023	shopper & citizen & digital	100-43100-350	30.00
HOMETOWN SANITATION SER	0000534473	11/02/2023	STREET/REFUSE DISPOSAL	100-43100-384	108.99
US LBM OPERATING CO 3009	2182189	11/27/2023	STREET/SERVICES	100-43100-401	7.79
MYRON B PETERS	166450	11/28/2023	STREET/SPREADING COMPOS	100-43100-406	1,200.00
Activity 43100 - Streets Total:					1,756.71

Activity: 45120 - Recreation

US BANK	US Bank Octob. 2023	11/15/2023	Playpass Business	100-45120-217	9.50
Activity 45120 - Recreation Total:					9.50

Activity: 45202 - Park Areas

COUNTRY PRIDE SERVICE	1802854	11/20/2023	STREET/MOTOR FUELS	100-45202-212	1,453.60
COUNTRY PRIDE SERVICE	1802854	11/20/2023	STREET/MOTOR FUELS	100-45202-212	-20.68
MID-AMERICAN RESEARCH C	0805239-IN	11/21/2023	STREET/CHEMICALS	100-45202-216	542.90
ATCO INTERNATIONAL CO	10621795	11/27/2023	STREET/CHEMICALS	100-45202-216	100.00
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Parks	100-45202-241	19.99
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Park small tools	100-45202-241	12.99
HOMETOWN SANITATION SER	0000534474	11/02/2023	SQUARE/REFUSE DISPOSAL	100-45202-384	62.98
HOMETOWN SANITATION SER	0000534485	11/02/2023	ISLAND PARK/REFUSE DISPOS	100-45202-384	45.30
HOMETOWN SANITATION SER	0000534486	11/02/2023	TEGELS/REFUSE DISPOSAL	100-45202-384	39.98
HOMETOWN SANITATION SER	0000534488	11/02/2023	KASTLE K/REFUSE DISPOSAL	100-45202-384	69.98
HOMETOWN SANITATION SER	0000534501	11/02/2023	MAYFLOWER/REFUSE DISPOS	100-45202-384	45.98
HOMETOWN SANITATION SER	0000534528	11/02/2023	ABBY/REFUSE DISPOSAL	100-45202-384	21.98
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Park maint office	100-45202-404	15.18
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Parks	100-45202-406	20.97
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Parks	100-45202-406	31.11
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	parks	100-45202-406	17.94
Activity 45202 - Park Areas Total:					2,480.20
Fund 100 - GENERAL Total:					54,564.14

Expense Approval Report

Payment Dates: 11/18/2023 - 12/1/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
US BANK	US Bank Octob. 2023	11/15/2023	Amazon	211-45501-200	33.98
DEMCO	7395546	11/14/2023	LIBRARY/OPERATING SUPPLIE	211-45501-217	416.32
ARAMARK	2560198902	11/28/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	36.38
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Library maint structure	211-45501-402	46.58
US BANK	US Bank Octob. 2023	11/15/2023	Wave jk	211-45501-402	40.00
US BANK	US Bank Octob. 2023	11/15/2023	PIONEER WOMAN	211-45501-433	28.00
US BANK	US Bank Octob. 2023	11/15/2023	FOOD NETWORK	211-45501-433	12.00
US BANK	US Bank Octob. 2023	11/15/2023	CRICUT	211-45501-433	102.47
US BANK	US Bank Octob. 2023	11/15/2023	COUNTRY LIVING	211-45501-433	35.00
US BANK	US Bank Octob. 2023	11/15/2023	GOOD HOUSE KEEPING	211-45501-433	15.97
US BANK	US Bank Octob. 2023	11/15/2023	OGDEN PUBLICATIONS	211-45501-433	15.95
US BANK	US Bank Octob. 2023	11/15/2023	Amazon	211-45501-435	19.96
US BANK	US Bank Octob. 2023	11/15/2023	Amazon	211-45501-435	9.96
US BANK	US Bank Octob. 2023	11/15/2023	Amazon	211-45501-435	14.94
US BANK	US Bank Octob. 2023	11/15/2023	Amazon	211-45501-435	39.92
US BANK	US Bank Octob. 2023	11/15/2023	Amazon	211-45501-435	32.46
Activity 45501 - Library Total:					899.89
Fund 211 - LIBRARY Total:					899.89

Fund: 225 - AIRPORT**Activity: 45127 - Airport**

SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Airport operating supplies	225-45127-217	2.59
BEST OIL COMPANY	83190	11/28/2023	FUEL	225-45127-264	15,927.08
SOUTHWEST MN BROADBAN	11-15-2023	11/21/2023	AIRPORT/TELEPHONE	225-45127-321	27.49
SOUTH CENTRAL ELECTRIC	10-01-23 - 10-31-23	11/28/2023	ELECTRIC	225-45127-381	247.43
SOUTH CENTRAL ELECTRIC	10-01-23 - 10-31-23	11/28/2023	ELECTRIC	225-45127-381	340.00
Activity 45127 - Airport Total:					16,544.59
Fund 225 - AIRPORT Total:					16,544.59

Fund: 230 - POOL**Activity: 45124 - Pool**

RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Pool	230-45124-217	44.92
HOMETOWN SANITATION SER	0000534487	11/15/2023	WINDOM REC AREA/REFUSE	230-45124-384	38.98
Activity 45124 - Pool Total:					83.90
Fund 230 - POOL Total:					83.90

Fund: 235 - AMBULANCE**Activity: 42153 - Ambulance**

ARAMARK	2560191595	11/03/2023	AMBO/SUPPLIES/CLEANING	235-42153-217	59.17
BOUND TREE MEDICAL, LLC	85144593	11/16/2023	AMBO/OPERATING SUPPLIES	235-42153-217	253.43
US BANK	US Bank Octob. 2023	11/15/2023	SAMS CLUB	235-42153-217	41.94
US BANK	US Bank Octob. 2023	11/15/2023	MDMAXX - CREDIT	235-42153-217	-166.60
US BANK	US Bank Octob. 2023	11/15/2023	COSCO	235-42153-217	16.95
US BANK	US Bank Octob. 2023	11/15/2023	MDMAXX	235-42153-217	52.62
US BANK	US Bank Octob. 2023	11/15/2023	MDMAXX	235-42153-217	541.42
LEWIS FAMILY DRUG, LLC	105865 10-31-2023	11/21/2023	INV82319/AMBO/MEDICATIO	235-42153-261	29.99
LEWIS FAMILY DRUG, LLC	105865 10-31-2023	11/21/2023	INV107083/AMBO/MEDICATI	235-42153-261	952.03
LINDE GAS & EQUIPMENT INC	39224180	11/14/2023	AMBO/MERCHANDISE	235-42153-261	910.89
US BANK	US Bank Octob. 2023	11/15/2023	AED Superstore	235-42153-261	62.10
EXPERT BILLING LLC	11865	11/07/2023	AMBO/SEPT RUNS	235-42153-326	2,523.00
DONNA MARCY	11-14-23	11/28/2023	AMBO/MEALS	235-42153-334	11.00
KRISTEN PORATH	11-17-23	11/28/2023	AMBO/MEALS	235-42153-334	41.12
LANDON JOHNSON	11-18-23 - 11-19-23	11/28/2023	AMBO/MEALS	235-42153-334	69.07
JODI JOHNSON	11-21-23	11/28/2023	AMBO/MEALS	235-42153-334	15.58
JUSTIN HARRINGTON	11-25-23	11/28/2023	AMBO/MEALS	235-42153-334	10.90
HOMETOWN SANITATION SER	0000534522	11/09/2023	AMBO/REFUSE DISPOSAL	235-42153-384	43.49
US BANK	US Bank Octob. 2023	11/15/2023	SAMS CLUB	235-42153-384	43.46
ZOLL MEDICAL CORPORATION	90094382	11/21/2023	AMBO/MAINTENANCE - OFFI	235-42153-404	1,240.00
PAUL MARSH	29428	11/14/2023	AMBO/UNIT 27	235-42153-405	97.70

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIRIUS XM RADIO INC	X8-1005748775	11/21/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	20.29
BUILDING SPRINKLER INC.	93092	11/28/2023	AMBO/MAINTENANCE - GRO	235-42153-406	94.00
Activity 42153 - Ambulance Total:					6,963.55
Fund 235 - AMBULANCE Total:					6,963.55

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

INDOFF, INC	3690076	11/28/2023	EDA/SUPPLIES	250-46520-200	7.97
US BANK	US Bank Octob. 2023	11/15/2023	Adobe	250-46520-200	21.36
US BANK	US Bank Octob. 2023	11/15/2023	LMC - 50% EDA	250-46520-308	30.00
CITIZEN PUBLISHING CO	20231031	11/16/2023	Hearing small cities	250-46520-350	77.25
CITIZEN PUBLISHING CO	20231031	11/16/2023	EDA Shopper Ad	250-46520-350	112.50
US BANK	US Bank Octob. 2023	11/15/2023	SUBWAY	250-46520-438	175.22
Activity 46520 - EDA Total:					424.30
Fund 250 - EDA GENERAL Total:					424.30

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	10-01-23 - 10-31-23	11/28/2023	ELECTRIC	254-46520-381	135.73
Activity 46520 - EDA Total:					135.73
Fund 254 - NORTH IND PARK Total:					135.73

Fund: 255 - EDA GENERAL RLF

Activity: 46520 - EDA

GREAT BEND REAL ESTATE LLC	11-29-2023	11/29/2023	FACADE IMPROVEMENT PRO	255-46520-491	3,000.00
Activity 46520 - EDA Total:					3,000.00
Fund 255 - EDA GENERAL RLF Total:					3,000.00

Fund: 601 - WATER

Activity: 49400 - Water

US BANK	US Bank Octob. 2023	11/15/2023	LEAGUE OF MN	601-49400-200	51.47
HAWKINS, INC	6625310	11/21/2023	WATER/CHEMICALS	601-49400-216	20.00
MN VALLEY TESTING	1225465	11/16/2023	WATER/LAB TESTING	601-49400-310	85.25
US BANK	US Bank Octob. 2023	11/15/2023	UPS	601-49400-310	15.35
GOPHER STATE ONE CALL	3100846	11/03/2023	LOCATES	601-49400-321	23.63
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	POSTAGE	601-49400-322	253.33
KDOM RADIO	23100266	11/03/2023	WATER/HYDRANT FLUSHING/	601-49400-323	84.00
KDOM RADIO	23100267	11/03/2023	WATER/AM HYDRANT FLUSHI	601-49400-323	84.00
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	601-49400-326	876.77
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	PROCESSING	601-49400-326	161.28
CITIZEN PUBLISHING CO	20231031	11/16/2023	Flushing Hydrants	601-49400-350	385.20
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	INSERTS	601-49400-350	1.50
HOMETOWN SANITATION SER	0000534476	11/03/2023	WATER/REFUSE DISPOSAL	601-49400-384	113.98
Activity 49400 - Water Total:					2,673.26
Fund 601 - WATER Total:					2,673.26

Fund: 602 - SEWER

HODGMAN DRAINAGE COMP	PAYMENT # 2 FINAL	11/22/2023	SEWER/DES MOINE RIVER FO	602-16300	9,653.80
MN PUBLIC FACILITIES AUTHO	11-15-23	11/15/2023	BOND PAYMENTS	602-23900	1,986,081.43
					1,995,735.23

Activity: 49450 - Sewer

US BANK	US Bank Octob. 2023	11/15/2023	LEAGUE OF MN	602-49450-200	51.47
HAWKINS, INC	6625632	11/21/2023	SEWER/CHEMICALS	602-49450-216	60.00
US BANK	US Bank Octob. 2023	11/15/2023	PIONEER RESEARCH	602-49450-216	668.58
US BANK	US Bank Octob. 2023	11/15/2023	GLOBALINDUSTRIAL EQ	602-49450-216	123.43
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Sewer	602-49450-217	123.88
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	sewer	602-49450-217	44.98
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Sewer	602-49450-241	52.66
MN VALLEY TESTING	1225415	11/16/2023	SEWER/LAB TESTING	602-49450-310	324.06
MN VALLEY TESTING	1225427	11/16/2023	SEWER/LAB TESTING	602-49450-310	218.46
MN VALLEY TESTING	1225953	11/16/2023	SEWER/LAB TESTING	602-49450-310	324.06

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN VALLEY TESTING	1225974	11/16/2023	SEWER/LAB TESTING	602-49450-310	155.76
MN VALLEY TESTING	1226020	11/16/2023	SEWER/LAB TESTING	602-49450-310	113.30
MN VALLEY TESTING	1226528	11/16/2023	SEWER/LAB TESTING	602-49450-310	183.70
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Sewer	602-49450-310	14.97
GOPHER STATE ONE CALL	3100846	11/03/2023	LOCATES	602-49450-321	23.62
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	POSTAGE	602-49450-322	253.31
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	602-49450-326	876.77
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	PROCESSING	602-49450-326	161.28
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	INSERTS	602-49450-350	1.50
SOUTH CENTRAL ELECTRIC	10-01-23 - 10-31-23	11/28/2023	ELECTRIC	602-49450-381	156.98
US BANK	US Bank Octob. 2023	11/15/2023	UPS	602-49450-408	14.10
Activity 49450 - Sewer Total:					4,464.37

Activity: 49980 - Debt Service

MN PUBLIC FACILITIES AUTHO	11-15-23	11/15/2023	BOND PAYMENTS/CLEAN WAT	602-49980-611	13,918.57
Activity 49980 - Debt Service Total:					13,918.57
Fund 602 - SEWER Total:					2,014,118.17

Fund: 604 - ELECTRIC

MBS - MULTI-BANK SECURITIE	175263	11/20/2023	6 MO 5.5% FINANCIAL PARTN	604-10400	243,000.00
MBS - MULTI-BANK SECURITIE	175674	11/21/2023	3 MO 5.4% NORTHPOINT BA	604-10400	247,000.00
MBS - MULTI-BANK SECURITIE	175760	11/24/2023	1 YEAR 5.55% INT JPMORGAN	604-10400	236,000.00
ELECTRIC FUND	# 503 RETURN	11/21/2023	EL/INVENTORY	604-14200	2,601.33
ELECTRIC FUND	# 504 RETURN	11/21/2023	EL/INVENTORY	604-14200	2,574.86
WESCO DISTRIBUTION, INC	317203	11/16/2023	EL/INVENTORY	604-14200	52.38
DGR ENGINEERING	00264188	11/28/2023	EL/CONSTRUCTION OF VEHIC	604-16200	2,933.90
ELECTRIC FUND	# 839	11/16/2023	EL/IMPROVEMENTS	604-16300	18,712.91
DGR ENGINEERING	00264186	11/08/2023	EL/TRANSMISSION RECONSTR	604-16480	3,191.50
DGR ENGINEERING	00264187	11/28/2023	EL/GENERATION ADDITION BL	604-16480	30,775.84
CITY OF WINDOM	11-13-2023	11/21/2023	EL/BUILDING PERMIT GENERA	604-16480	2,004.25
CITIZEN PUBLISHING CO	20231031	11/16/2023	GO equip cert	604-16480	123.60
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	604-20202	7.46
JAYME BUCKENTIN	12333-7	11/16/2023	UTILITY DEPOSIT RETURN	604-22000	300.00
BENITO AGUIRRE SIFUENTES	22316-7	11/16/2023	UTILITY DEPOSIT REFUND	604-22000	300.00
RITENSY ROKICHY	50987-7 REFUND	11/16/2023	UTILITY DEPOSIT RETURN	604-22000	300.00
DOMINGO RODRIGUEZ SANTI	54571-3	11/16/2023	UTILITY DEPOSIT REFUND	604-22000	300.00
WILMER GARCIA TEMA	56876-5	11/16/2023	UTILITY DEPOSIT RETURN	604-22000	300.00
NATHAN HABERMAN-BURCH	8989-0	11/16/2023	UTILITY DEPOSIT RETURN	604-22000	300.00
					790,778.03

Activity: 49550 - Electric

ELECTRIC FUND	11-13-23 - 11-26-23	11/29/2023	EL/EAST HILL 4	604-49550-150	14,502.57
AMAZON CAPITAL SERVICES, I	16VH-3L6L-1KXY	11/16/2023	EL/SUPPLIES	604-49550-200	742.77
AMAZON CAPITAL SERVICES, I	1H4H-PCGF-HR7G	11/16/2023	EL/SUPPLIES	604-49550-200	36.48
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Electric	604-49550-200	18.17
JOHNSON HARDWARE	15903	11/14/2023	EL/OPERATING SUPPLIES	604-49550-217	129.99
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Electric	604-49550-217	17.98
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Electric	604-49550-217	35.88
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Electric operating supplies	604-49550-217	103.15
CMP - CENTRAL MUNICIPAL P	7601	11/14/2023	EL/ENERGY	604-49550-263	18,115.60
CMP - CENTRAL MUNICIPAL P	7601	11/14/2023	EL/TRANSMISSION	604-49550-263	162,360.51
DEPARTMENT OF ENERGY	BFPB000801023	11/14/2023	ELECTRIC/ENERGY	604-49550-263	74,797.66
DGR ENGINEERING	00264473	11/28/2023	EL/GRANTS	604-49550-303	1,607.50
GOPHER STATE ONE CALL	3100846	11/03/2023	LOCATES	604-49550-321	23.62
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	POSTAGE	604-49550-322	253.33
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	604-49550-326	1,753.54
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	PROCESSING	604-49550-326	161.28
STEVE NASBY	NOV 15, 2023	11/21/2023	CMPAS REGULAR MTG	604-49550-331	169.65
US BANK	US Bank Octob. 2023	11/15/2023	USPS	604-49550-333	45.45
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	INSERTS	604-49550-350	1.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000534477	11/03/2023	EL/REFUSE DISPOSAL	604-49550-384	111.98
ELECTRIC FUND	# 840	11/21/2023	EL/MAINTENANCE - STRUCTU	604-49550-402	155.25
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Electric	604-49550-402	96.24
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Electric	604-49550-402	8.98
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Electric	604-49550-402	53.88
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Electric maint structure	604-49550-402	11.98
ELECTRIC FUND	# 841	11/21/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	3,901.26
ELECTRIC FUND	# 842	11/21/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	21.03
ELECTRIC FUND	# 843	11/28/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	127.88
ELECTRIC FUND	# 844	11/28/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	32.25
ELECTRIC FUND	# 845	11/29/2023	EL/DISTRIBUTION	604-49550-408	158.75
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Electric maint distribution	604-49550-408	28.99
HIGH VOLTAGE EQUIP DIAG. I	23110504	11/21/2023	EL/REPAIR & MAINT-SUB STAT	604-49550-411	2,956.44
WESCO DISTRIBUTION, INC	319031	11/21/2023	EL/MAINTENANCE - TRANSMI	604-49550-413	737.94
OSWALDO MORALES	11-20-23	11/21/2023	EL/CONSERVATION - ENERGY	604-49550-450	300.00
KEITH SCHADT	11-22-23	11/28/2023	EL/CONSERVATION - ENERGY	604-49550-450	500.00
CMP - CENTRAL MUNICIPAL P	7601	11/14/2023	EL/CIP	604-49550-450	3,610.30
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	604-49550-460	235.00
Activity 49550 - Electric Total:					288,959.78
Fund 604 - ELECTRIC Total:					1,079,737.81

Fund: 609 - LIQUOR STORE

SUSSNER CONSTRUCTION, IN	PAYMENT 1	11/22/2023	LIQUOR S/2023 ADDITION	609-16200	111,552.32
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	609-20202	15,992.00
					127,544.32

Activity: 49751 - Liquor Store

ARAMARK	1860001	11/21/2023	LATE FEE/LIQUOR S/CLEANIN	609-49751-211	1.00
ARAMARK	2560159233	11/21/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	66.38
ARAMARK	2560173342	11/21/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	66.38
ARAMARK	2560189214	11/21/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	66.38
ARAMARK	2560193989	11/21/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	66.38
ARAMARK	2560198908	11/28/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	66.38
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Liquor cleaning supplies	609-49751-211	16.99
HEARTLAND SECURITY SERVIC	771670	11/20/2023	LIQUOR S/OPERATING SUPPLI	609-49751-217	538.01
AH HERMEL COMPANY	997928/997928	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-217	144.94
BREAKTHRU BEVERAGE MN	112978423	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-251	3,568.41
DOLL DISTRIBUTING, LLC	1375560	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-251	42.00
JOHNSON BROS.	2420486	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,619.08
JOHNSON BROS.	2425200	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,626.99
JOHNSON BROS.	2428551	11/27/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	5,658.68
JOHNSON BROS.	274504	11/28/2023	LIQUOR S/LIQUOR	609-49751-251	-190.00
JOHNSON BROS.	274804	11/27/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	-108.50
JOHNSON BROS.	275657	11/28/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	-144.00
BEVERAGE WHOLESALERS	302554	11/27/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	500.00
PHILLIPS WINE & SPIRITS	6687053	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,973.38
PHILLIPS WINE & SPIRITS	6690625	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,678.31
PHILLIPS WINE & SPIRITS	6693196	11/27/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	270.00
SMALL LOT COOP, LLC	MN70813	11/02/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-251	256.08
DOLL DISTRIBUTING, LLC	1375560	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-252	4,954.45
DOLL DISTRIBUTING, LLC	1381018	11/20/2023	LIQUOR S/BEER/SOFT DRINKS	609-49751-252	4,603.25
BEVERAGE WHOLESALERS	300562	11/20/2023	LIQUOR S/BEER/NON-ALCOH	609-49751-252	4,383.30
BEVERAGE WHOLESALERS	301279	11/20/2023	LIQUOR S/BEER	609-49751-252	128.20
BEVERAGE WHOLESALERS	301619	11/20/2023	LIQUOR S/BEER/NON-ALCOH	609-49751-252	14,289.98
BEVERAGE WHOLESALERS	302554	11/27/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	8,884.80
ARTISAN BEER COMPANY	3640134	11/20/2023	LIQUOR S/BEER	609-49751-252	73.80
ARTISAN BEER COMPANY	3641639	11/20/2023	LIQUOR S/BEER	609-49751-252	129.20
ARTISAN BEER COMPANY	3642846	11/27/2023	LIQUOR S/BEER	609-49751-252	61.50
PHILLIPS WINE & SPIRITS	6693197	11/27/2023	LIQUOR S/BEER/FREIGHT	609-49751-252	1,625.15
BREAKTHRU BEVERAGE MN	112978423	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-253	275.00
JOHNSON BROS.	2420487	11/20/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	1,368.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	2425201	11/20/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	908.54
JOHNSON BROS.	2428552	11/27/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	1,747.06
INDIAN ISLAND WINERY	5277	11/20/2023	LIQUOR S/WINE	609-49751-253	301.44
PHILLIPS WINE & SPIRITS	6687054	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	269.00
PHILLIPS WINE & SPIRITS	6690626	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	445.95
PHILLIPS WINE & SPIRITS	6693198	11/27/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	1,413.80
MORGAN CREEK VINEYARDS	6972	11/20/2023	LIQUOR S/WINE	609-49751-253	734.00
MORGAN CREEK VINEYARDS	6984	11/27/2023	LIQUOR S/WINE	609-49751-253	276.00
WINE MERCHANTS	7449776	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	128.00
WINE MERCHANTS	7450680	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	242.73
SMALL LOT COOP, LLC	MN70813	11/02/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-253	316.99
BREAKTHRU BEVERAGE MN	112978423	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-254	196.18
DOLL DISTRIBUTING, LLC	1381018	11/20/2023	LIQUOR S/BEER/SOFT DRINKS	609-49751-254	108.00
JOHNSON BROS.	2420487	11/20/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	48.00
JOHNSON BROS.	2425201	11/20/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	85.00
ATLANTIC COCA-COLA	4274607	11/14/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	136.00
AH HERMEL COMPANY	997928/997928	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-254	64.15
AH HERMEL COMPANY	997928/997928	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-256	110.47
HOME CITY ICE COMPANY	7039230568	11/28/2023	LIQUOR S/ICE/FREIGHT	609-49751-257	135.75
DOLL DISTRIBUTING, LLC	1375560	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-259	63.45
BEVERAGE WHOLESALERS	300562	11/20/2023	LIQUOR S/BEER/NON-ALCOH	609-49751-259	76.15
BEVERAGE WHOLESALERS	301619	11/20/2023	LIQUOR S/BEER/NON-ALCOH	609-49751-259	44.70
BEVERAGE WHOLESALERS	302554	11/27/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	31.80
AH HERMEL COMPANY	997928/997928	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-261	12.15
BREAKTHRU BEVERAGE MN	112978423	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-333	86.95
JOHNSON BROS.	2420486	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	69.88
JOHNSON BROS.	2420487	11/20/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	42.63
JOHNSON BROS.	2425200	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	47.04
JOHNSON BROS.	2425201	11/20/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	36.54
JOHNSON BROS.	2428551	11/27/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	97.79
JOHNSON BROS.	2428552	11/27/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	48.72
JOHNSON BROS.	274022	11/20/2023	LIQUOR S/FREIGHT	609-49751-333	-1.53
JOHNSON BROS.	274023	11/20/2023	LIQUOR S/FREIGHT	609-49751-333	-1.53
JOHNSON BROS.	274804	11/27/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	-0.50
JOHNSON BROS.	275657	11/28/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	-0.50
JOHNSON BROS.	276264	11/28/2023	LIQUOR S/FREIGHT	609-49751-333	-1.53
PHILLIPS WINE & SPIRITS	6687053	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	38.24
PHILLIPS WINE & SPIRITS	6687054	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	10.15
PHILLIPS WINE & SPIRITS	6690625	11/20/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	35.02
PHILLIPS WINE & SPIRITS	6690626	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	14.21
PHILLIPS WINE & SPIRITS	6693196	11/27/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	2.03
PHILLIPS WINE & SPIRITS	6693197	11/27/2023	LIQUOR S/BEER/FREIGHT	609-49751-333	27.58
PHILLIPS WINE & SPIRITS	6693198	11/27/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	32.48
HOME CITY ICE COMPANY	7039230568	11/28/2023	LIQUOR S/ICE/FREIGHT	609-49751-333	7.50
WINE MERCHANTS	7449776	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	2.20
WINE MERCHANTS	7450680	11/20/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	6.09
AH HERMEL COMPANY	997928/997928	11/20/2023	LIQUOR S/MERCHANDISE	609-49751-333	8.95
SMALL LOT COOP, LLC	MN70813	11/02/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-333	9.00
US BANK	US Bank Octob. 2023	11/15/2023	TRUE FABRICATIONS	609-49751-333	-13.12
US BANK	US Bank Octob. 2023	11/15/2023	MN MUNIC	609-49751-334	40.00
KDOM RADIO	0229 10-31-2023	11/02/2023	LIQUOR S/ADVERTISING	609-49751-340	1,441.26
CITIZEN PUBLISHING CO	20231031	11/16/2023	Liquor Fire Prevention Ad	609-49751-340	65.00
CITIZEN PUBLISHING CO	20231031	11/16/2023	Liquor Wine Tasting	609-49751-340	81.90
CITIZEN PUBLISHING CO	20231031	11/16/2023	Liquor Pigskin	609-49751-340	100.00
CITIZEN PUBLISHING CO	20231031	11/16/2023	Liquor Shopper	609-49751-340	910.00
CITIZEN PUBLISHING CO	20231031	11/16/2023	Riverbend Citizen upload & o	609-49751-340	950.00
TDS MEDIA DIRECT, INC	33448	11/28/2023	LIQUOR S/ADVERTISING	609-49751-340	282.00
HOMETOWN SANITATION SER	0000534475	11/03/2023	LIQUOR S/REFUSE DISPOSAL	609-49751-384	198.99
MINNESOTA LICENSED BEVER	2009629	11/28/2023	LIQUOR S/MEMBERSHIP DUE	609-49751-433	360.00
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	609-49751-460	19.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARAMARK	256004177	11/21/2023	LIQUOR S/MISC	609-49751-480	117.56
O'MALLEY'S STORAGE AND RE	3189	11/28/2023	LIQUOR S/MISC	609-49751-480	200.00
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Liquor other misc	609-49751-480	35.99
US BANK	US Bank Octob. 2023	11/15/2023	GO DADDY.COM	609-49751-480	30.34
Activity 49751 - Liquor Store Total:					75,891.54
Fund 609 - LIQUOR STORE Total:					203,435.86

Fund: 614 - TELECOM

Activity: 49870 - Telecom

AMAZON CAPITAL SERVICES, I	1VH4-4M4Q-11VX	11/07/2023	TELECOM/SUPPLIES	614-49870-200	497.91
CITY LAUNDERING CO.	1944934	10/26/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
CITY LAUNDERING CO.	1949510	11/07/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Telecom operating supplies	614-49870-217	16.99
US BANK	US Bank Octob. 2023	11/15/2023	Newegg market place	614-49870-217	160.26
AMAZON CAPITAL SERVICES, I	19Y3-7LCT-3L9M	11/07/2023	TELECOM/UTILITY SYSTEM	614-49870-227	426.86
US BANK	US Bank Octob. 2023	11/15/2023	replacement pole -TELECOM	614-49870-241	43.25
INTERSTATE TRS FUND	82580760071-1123	11/21/2023	514b Obligation INTERSTATE/I	614-49870-304	2.05
INTERSTATE TRS FUND	82580760071-1123	11/21/2023	514a Obligation total 499 reve	614-49870-304	597.44
GOPHER STATE ONE CALL	3100846	11/03/2023	LOCATES	614-49870-321	23.63
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	POSTAGE	614-49870-322	253.33
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	614-49870-326	936.25
INNOVATIVE SYSTEMS LLC	INV-13886	11/02/2023	DATA PROCESSING	614-49870-326	1,753.54
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	PROCESSING	614-49870-326	161.28
NEUSTAR, INC.	L-0000044699	11/16/2023	TELECOM/DATA PROCESSING	614-49870-326	17.50
KDOM RADIO	23100540	11/07/2023	TELECOM/ADVERTISING	614-49870-340	151.98
INNOVATIVE SYSTEMS LLC	INV-14134	11/09/2023	INSERTS	614-49870-350	1.50
HOMETOWN SANITATION SER	0000534478	11/02/2023	TELECOM/REFUSE DISPOSAL	614-49870-384	99.99
BIG TEN NETWORK, LLC	254530	11/14/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	1,372.14
FOX TELEVISION STATIONS, LL	254531	11/14/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	240.50
FOX TELEVISION STATIONS, LL	254532	11/14/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	2,990.00
MLB NETWORK	542594	11/14/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	351.54
SHOWTIME NETWORKS INC	72685	11/14/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	171.82
US BANK	US Bank Octob. 2023	11/15/2023	paypal cable ranch	614-49870-442	451.96
UNIVERSAL SERVICE ADMIN C	UBDI0001407565	11/21/2023	499A CONTRIBUTION	614-49870-443	2,030.78
1623 FARNAM LLC	00008568	11/07/2023	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
US BANK	US Bank Octob. 2023	11/15/2023	Dream Host Web Hosting	614-49870-447	139.00
SWWC - SOUTHWEST WEST C	73846	11/07/2023	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
CONSOLIDATED CALL CENTER	24155	11/07/2023	TELECOM/CALL COMPLETION	614-49870-451	115.55
ONVOY, LLC dba INTELIGENT	387014	11/07/2023	TELECOM/CALL COMPLETION	614-49870-451	3,245.00
ONVOY, LLC dba INTELIGENT	387082	11/07/2023	TELECOM/CALL COMPLETION	614-49870-451	257.73
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	614-49870-460	381.00
Activity 49870 - Telecom Total:					19,118.54
Fund 614 - TELECOM Total:					19,118.54

Fund: 615 - ARENA

Activity: 49850 - Arena

ARAMARK	2560191609	11/14/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	50.65
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Arena	615-49850-211	48.97
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Arena cleaning supplies	615-49850-211	23.98
COUNTRY PRIDE SERVICE	9027616	11/16/2023	ARENA/MOTOR FUELS	615-49850-212	120.00
US BANK	US Bank Octob. 2023	11/15/2023	Kwik Trip	615-49850-212	86.96
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Arena	615-49850-215	36.37
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Arena	615-49850-215	11.97
RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	Arena	615-49850-215	65.32
HAWKINS, INC	6610205	11/16/2023	ARENA/CHEMICALS	615-49850-216	3,827.50
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Arena operating supplies	615-49850-217	9.59
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Arena operating supplies	615-49850-217	7.59
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Arena operating supplies	615-49850-217	44.97
US BANK	US Bank Octob. 2023	11/15/2023	USPS	615-49850-322	10.55
HOMETOWN SANITATION SER	0000534479	11/15/2023	ARENA/REFUSE DISPOSAL	615-49850-384	169.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	Arena maint structure	615-49850-402	71.14
US BANK	US Bank Octob. 2023	11/15/2023	family dollar	615-49850-402	21.38
COTTONWOOD CO AGRICULT	11-12-2023	11/28/2023	BUILDING RENTAL-FALL-WINT	615-49850-412	5,000.00
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	615-49850-460	83.00
				Activity 49850 - Arena Total:	9,689.93
				Fund 615 - ARENA Total:	9,689.93

Fund: 617 - M/P CENTER

MN REVENUE	OCT 2023	11/17/2023	SALES TAX	617-20202	631.56
					631.56

Activity: 49860 - M/P Center

RUNNINGS SUPPLY, INC	Runnings Oct. 2023	11/17/2023	M/P Building	617-49860-211	29.44
SCHWALBACH HARDWARE	Schwalbachs Oct. 2023	11/16/2023	MP cleaning supplies	617-49860-211	25.56
US BANK	US Bank Octob. 2023	11/15/2023	Sams Club	617-49860-254	52.04
US BANK	US Bank Octob. 2023	11/15/2023	HyVee-Variety of water & soft	617-49860-254	25.53
US BANK	US Bank Octob. 2023	11/15/2023	HyVee- Variety of water & so	617-49860-254	122.76
US BANK	US Bank Octob. 2023	11/15/2023	HyVee- Variety of water & so	617-49860-254	57.85
US BANK	US Bank Octob. 2023	11/15/2023	HyVee- Variety of water & so	617-49860-254	67.02
US BANK	US Bank Octob. 2023	11/15/2023	kwik trip	617-49860-254	32.06
US BANK	US Bank Octob. 2023	11/15/2023	HyVee	617-49860-254	27.95
CITIZEN PUBLISHING CO	20231031	11/16/2023	WCC digital & online	617-49860-340	15.00
CITIZEN PUBLISHING CO	20231031	11/16/2023	WCC Ad	617-49860-340	128.70
KDOM RADIO	23100533	11/07/2023	WCC/AM ADVERTISING	617-49860-340	56.10
KDOM RADIO	23100534	11/07/2023	WCC/FM ADVERTISING	617-49860-340	56.10
KDOM RADIO	23100535	11/07/2023	WCC/AM ADVERTISING	617-49860-340	112.20
US BANK	US Bank Octob. 2023	11/15/2023	spirit halloween	617-49860-340	123.95
HOMETOWN SANITATION SER	0000534480	11/06/2023	WWC/REFUSE DISPOSAL	617-49860-384	157.99
WINDOM FIRE & SAFETY, LLC	0008461	11/28/2023	WCC/MAINTENANCE - STRUC	617-49860-402	190.00
BUILDING SPRINKLER INC.	93091	11/16/2023	WCC/MAINTENANCE - STRUC	617-49860-402	265.00
MN REVENUE	OCT 2023	11/17/2023	SALES TAX	617-49860-460	106.44
				Activity 49860 - M/P Center Total:	1,651.69
				Fund 617 - M/P CENTER Total:	2,283.25

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002366	12/01/2023	Federal Tax Withholding	700-21701	13,854.59
MN Department of Revenue -	INV0002367	12/01/2023	State Withholding	700-21702	6,416.36
Internal Revenue Service-Payr	INV0002366	12/01/2023	Social Security	700-21703	14,347.44
MN Pera	INV0002364	12/01/2023	PERA	700-21704	741.06
MN Pera	INV0002364	12/01/2023	PERA	700-21704	11,766.79
MN Pera	INV0002364	12/01/2023	PERA	700-21704	15,720.84
MN State Deferred	INV0002365	12/01/2023	Deferred Compensation	700-21705	6,653.66
MN State Deferred	INV0002365	12/01/2023	Deferred Roth	700-21705	1,752.00
Internal Revenue Service-Payr	INV0002366	12/01/2023	Medicare Withholding	700-21711	4,444.12
WEX Health Inc	11-1-2023	11/21/2023	FLEX SPENDING	700-21712	23.72
WEX Health Inc	11-15-2023	11/21/2023	FLEX SPENDING	700-21712	510.00
WEX Health Inc	11-16-2023	11/21/2023	FLEX SPENDING	700-21712	100.73
WEX Health Inc	11-18-2032	11/21/2023	FLEX SPENDING	700-21712	1,285.00
WEX Health Inc	11-22-2023	11/28/2023	FLEX SPENDING	700-21712	300.00
AFLAC	945411	11/21/2023	NOVEMBER INSURANCE	700-21715	263.93
AFLAC	945411	11/21/2023	NOVEMBER INSURANCE	700-21716	704.23
MN BENEFIT ASSOCIATION	2023-0227478	11/16/2023	NOVEMBER 2023	700-21717	5.84
MN BENEFIT ASSOCIATION	2023-0227478	11/16/2023	NOVEMBER 2023	700-21719	729.35
WEX Health Inc	INV0002363	12/01/2023	HSA Employee Contribution	700-21723	1,104.62
					80,724.28
				Fund 700 - PAYROLL Total:	80,724.28
				Grand Total:	3,494,397.20

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	54,564.14
211 - LIBRARY	899.89
225 - AIRPORT	16,544.59
230 - POOL	83.90
235 - AMBULANCE	6,963.55
250 - EDA GENERAL	424.30
254 - NORTH IND PARK	135.73
255 - EDA GENERAL RLF	3,000.00
601 - WATER	2,673.26
602 - SEWER	2,014,118.17
604 - ELECTRIC	1,079,737.81
609 - LIQUOR STORE	203,435.86
614 - TELECOM	19,118.54
615 - ARENA	9,689.93
617 - M/P CENTER	2,283.25
700 - PAYROLL	80,724.28
Grand Total:	3,494,397.20

Account Summary

Account Number	Account Name	Payment Amount
100-11506	Accounts Receivable - Ac	385.50
100-20191	Unapplied Cash	490.94
100-20202	Sales Tax Payable	25,140.54
100-41110-326	Data Processing	17.09
100-41110-350	Printing & Design	1,390.30
100-41110-491	Payments to Other Orga	3,428.48
100-41310-308	Training & Registrations	30.00
100-41310-331	Travel Expense	123.14
100-41310-334	Meals/Lodging	165.20
100-41310-350	Printing & Design	485.55
100-41910-200	Office Supplies	7.98
100-41910-350	Printing & Design	112.50
100-41910-443	Intergovernmental Fees	496.50
100-41910-480	Other Miscellaneous	148.00
100-41940-384	Refuse Disposal	108.99
100-41940-402	Repairs & Maint - Struct	555.00
100-41940-409	Repairs & Maint - Utilitie	42.50
100-42120-200	Office Supplies	158.97
100-42120-218	Uniforms	29.98
100-42120-308	Training & Registrations	1,524.00
100-42120-323	Radio Units	108.00
100-42120-326	Data Processing	398.00
100-42120-334	Meals/Lodging	205.56
100-42120-404	Repairs & Maint - M&E	8,080.17
100-42120-405	Repairs & Maint - Vehicl	27.46
100-42120-412	Rentals - Building	2,050.00
100-42120-419	Vehicle Lease	2,771.73
100-42120-480	Other Miscellaneous	43.90
100-42220-211	Cleaning Supplies	108.07
100-42220-350	Printing & Design	1,070.00
100-42220-384	Refuse Disposal	43.50
100-42220-404	Repairs & Maint - M&E	366.25
100-42220-405	Repairs & Maint - Vehicl	62.93
100-42220-406	Repairs & Maint - Groun	141.00
100-43100-215	Materials & Equipment	244.95
100-43100-218	Uniforms	164.98
100-43100-350	Printing & Design	30.00

Account Summary

Account Number	Account Name	Payment Amount
100-43100-384	Refuse Disposal	108.99
100-43100-401	Repairs & Maint - Buildi	7.79
100-43100-406	Repairs & Maint - Groun	1,200.00
100-45120-217	Other Operating Supplie	9.50
100-45202-212	Motor Fuels	1,432.92
100-45202-216	Chemicals and Chemical	642.90
100-45202-241	Small Tools	32.98
100-45202-384	Refuse Disposal	286.20
100-45202-404	Repairs & Maint - M&E	15.18
100-45202-406	Repairs & Maint - Groun	70.02
211-45501-200	Office Supplies	33.98
211-45501-217	Other Operating Supplie	416.32
211-45501-402	Repairs & Maint - Struct	122.96
211-45501-433	Dues & Subscriptions	209.39
211-45501-435	Books and Pamphlets	117.24
225-45127-217	Other Operating Supplie	2.59
225-45127-264	Merchandise For Resale	15,927.08
225-45127-321	Telephone	27.49
225-45127-381	Electric Utility	587.43
230-45124-217	Other Operating Supplie	44.92
230-45124-384	Refuse Disposal	38.98
235-42153-217	Other Operating Supplie	798.93
235-42153-261	Other Merchandise-Med	1,955.01
235-42153-326	Data Processing	2,523.00
235-42153-334	Meals/Lodging	147.67
235-42153-384	Refuse Disposal	86.95
235-42153-404	Repairs & Maint - M&E	1,240.00
235-42153-405	Repairs & Maint - Vehicl	117.99
235-42153-406	Repairs & Maint - Groun	94.00
250-46520-200	Office Supplies	29.33
250-46520-308	Training & Registrations	30.00
250-46520-350	Printing & Design	189.75
250-46520-438	Meeting Expense	175.22
254-46520-381	Electric Utility	135.73
255-46520-491	Payments to Other Orga	3,000.00
601-49400-200	Office Supplies	51.47
601-49400-216	Chemicals and Chemical	20.00
601-49400-310	Lab Testing	100.60
601-49400-321	Telephone	23.63
601-49400-322	Postage	253.33
601-49400-323	Radio Units	168.00
601-49400-326	Data Processing	1,555.55
601-49400-350	Printing & Design	386.70
601-49400-384	Refuse Disposal	113.98
602-16300	Improvements Other Th	9,653.80
602-23900	Notes Payable - Noncurr	1,986,081.43
602-49450-200	Office Supplies	51.47
602-49450-216	Chemicals and Chemical	852.01
602-49450-217	Other Operating Supplie	168.86
602-49450-241	Small Tools	52.66
602-49450-310	Lab Testing	1,334.31
602-49450-321	Telephone	23.62
602-49450-322	Postage	253.31
602-49450-326	Data Processing	1,555.55
602-49450-350	Printing & Design	1.50
602-49450-381	Electric Utility	156.98
602-49450-408	Repairs & Maint - Distrib	14.10
602-49980-611	Bond Interest	13,918.57

Account Summary

Account Number	Account Name	Payment Amount
604-10400	Investments - Current	726,000.00
604-14200	Inventory	5,228.57
604-16200	Buildings	2,933.90
604-16300	Improvements Other Th	18,712.91
604-16480	CIP-Const in Progress	36,095.19
604-20202	Sales Tax Payable	7.46
604-22000	Prepayments	1,800.00
604-49550-150	Capitalized Labor	14,502.57
604-49550-200	Office Supplies	797.42
604-49550-217	Other Operating Supplie	287.00
604-49550-263	Merchandise for Resale -	255,273.77
604-49550-303	Engineering and Surveyi	1,607.50
604-49550-321	Telephone	23.62
604-49550-322	Postage	253.33
604-49550-326	Data Processing	2,949.82
604-49550-331	Travel Expense	169.65
604-49550-333	Freight and Express	45.45
604-49550-350	Printing & Design	1.50
604-49550-384	Refuse Disposal	111.98
604-49550-402	Repairs & Maint - Struct	326.33
604-49550-408	Repairs & Maint - Distrib	4,270.16
604-49550-411	Repairs & Maint - Sub St	2,956.44
604-49550-413	Repairs & Maint - Trans	737.94
604-49550-450	Conservation	4,410.30
604-49550-460	Miscellaneous Taxes	235.00
609-16200	Buildings	111,552.32
609-20202	Sales Tax Payable	15,992.00
609-49751-211	Cleaning Supplies	349.89
609-49751-217	Other Operating Supplie	682.95
609-49751-251	Liquor	20,750.43
609-49751-252	Beer	39,133.63
609-49751-253	Wine	8,426.51
609-49751-254	Soft Drinks & Mix	637.33
609-49751-256	Tobacco Products	110.47
609-49751-257	Ice	135.75
609-49751-259	Non- Alcoholic	216.10
609-49751-261	Other Merchandise	12.15
609-49751-333	Freight and Express	604.29
609-49751-334	Meals/Lodging	40.00
609-49751-340	Advertising & Promotion	3,830.16
609-49751-384	Refuse Disposal	198.99
609-49751-433	Dues & Subscriptions	360.00
609-49751-460	Miscellaneous Taxes	19.00
609-49751-480	Other Miscellaneous	383.89
614-49870-200	Office Supplies	497.91
614-49870-211	Cleaning Supplies	42.76
614-49870-217	Other Operating Supplie	177.25
614-49870-227	Utility System Maint Sup	426.86
614-49870-241	Small Tools	43.25
614-49870-304	Legal Fees	599.49
614-49870-321	Telephone	23.63
614-49870-322	Postage	253.33
614-49870-326	Data Processing	3,903.57
614-49870-340	Advertising & Promotion	151.98
614-49870-350	Printing & Design	1.50
614-49870-384	Refuse Disposal	99.99
614-49870-442	Subscriber Fees	5,577.96
614-49870-443	Intergovernmental Fees	2,030.78

Account Summary

Account Number	Account Name	Payment Amount
614-49870-447	Internet Expense	339.00
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	3,618.28
614-49870-460	Miscellaneous Taxes	381.00
615-49850-211	Cleaning Supplies	123.60
615-49850-212	Motor Fuels	206.96
615-49850-215	Materials & Equipment	113.66
615-49850-216	Chemicals and Chemical	3,827.50
615-49850-217	Other Operating Supplie	62.15
615-49850-322	Postage	10.55
615-49850-384	Refuse Disposal	169.99
615-49850-402	Repairs & Maint - Struct	92.52
615-49850-412	Rentals - Building	5,000.00
615-49850-460	Miscellaneous Taxes	83.00
617-20202	Sales Tax Payable	631.56
617-49860-211	Cleaning Supplies	55.00
617-49860-254	Soft Drinks & Mix	385.21
617-49860-340	Advertising & Promotion	492.05
617-49860-384	Refuse Disposal	157.99
617-49860-402	Repairs & Maint - Struct	455.00
617-49860-460	Miscellaneous Taxes	106.44
700-21701	Federal Withholding	13,854.59
700-21702	State Withholding	6,416.36
700-21703	FICA Tax Withholding	14,347.44
700-21704	PERA Contributions	28,228.69
700-21705	Retirement	8,405.66
700-21711	Medicare Tax Withholdi	4,444.12
700-21712	Flex Account	2,219.45
700-21715	Individual Insurance-Afla	263.93
700-21716	Individual Insurance-Afla	704.23
700-21717	Individual Insurance-MB	5.84
700-21719	Individual Insurance-MB	729.35
700-21723	HSA Employee Contribu	1,104.62
	Grand Total:	3,494,397.20

Project Account Summary

Project Account Key
 None

Grand Total:

Payment Amount
 3,494,397.20
3,494,397.20

KA 12/1/23

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator *Jae*
DATE: November 27, 2023
RE: Submission of Grant Application – Local Road Improvement Program (10th Avenue)
DEPT: Streets, Water and Wastewater
CONTACT: Steve.Nasby@windommn.com or 831-6129

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Authorization to submit a Local Road Improvement Program (LRIP) grant application to the Minnesota Department of Transportation for a reconstruction of 10th Street from Highway 60/71 to CSAH 13.

Issue Summary/Background

In 2020 the City of Windom submitted a LRIP grant request to the MN DOT for the reconstruction of 10th Street from Highway 60/71 to CSAH 13. That 2020 grant request was not funded and the State had not funded the program again until 2023.

This grant is targeted to arterial streets that experience a larger volume of traffic, access commercial districts and serve other community needs. The selection of 10th Street qualifies as it is an arterial route to our downtown commercial district, the Emergency Services Facility (Fire and Ambulance), BARC, Riverside Apartments, Windom Area Schools and acts as a main route for connecting to Highway 60/71.

On October 17th the City Council asked that the Utility Commission and Street Committee discuss this project to determine if it was still a priority. The Utility Commission affirmed this as a priority for water and wastewater on November 22nd. On November 27th the Street Committee met and is also recommending the submission of a grant application for the 2023 Local Road Improvement Program.

Fiscal Impact

If funded this grant would provide up to \$1.5 million in State funding, which would be used to lower the overall project cost from \$5.7 million to \$4.2 million. The \$4.2 million of local funds would be comprised of water and wastewater revenues, special assessments and general obligation debt.

Attachments

1. Resolution of Support
2. Location Map
3. Updated Cost Estimates
4. 2023 Cottonwood County Board of Supervisors – Resolution of Support
5. 2020 LRIP Grant Application

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

RESOLUTION SUPPORTING PURSUIT OF LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MnDOT FOR THE 2023 10TH STREET/RIVER ROAD RECONSTRUCTION PROJECT

WHEREAS, the Minnesota Department of Transportation (MnDOT) is accepting applications for the 2023 Local Road Improvement Program; and

WHEREAS, the 10th Street/River Road Reconstruction Project which consists of removal and replacement of the street surfacing along 10th Street from State Hwy 60 to River Road and River Road to CSAH 13 within the City of Windom is a project that would qualify for funding through this program; and

WHEREAS, the City represents that the proposed reconstruction of 10th Street/River Road from State Hwy 60 to CSAH 13 meets the requirements of the Local Road Improvement Program (LRIP) thereby allowing the Project to receive LRIP grant funding up to the requested award amount of \$1,500,000; and

WHEREAS, the City has the capability to adequately fund its local cost share for this reconstruction project; and

WHEREAS, the City agrees to comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS, the City has the necessary capabilities to adequately develop, implement, manage, and maintain this public improvement project; and

WHEREAS, the timetable for construction of the proposed 10th Street/River Road Reconstruction Project is 2024-2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. The City Council hereby supports the removal and replacement of the street surfacing along 10th Street from State Hwy 60 to River Road and River Road to CSAH 13 within the City of Windom as part of the 2024-2025 10th Street/River Road Reconstruction Project.
2. The City Council hereby supports the City's pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application.

3. The City Council hereby seeks the support, by resolution, of Cottonwood County to act as Sponsor for the City of Windom's Local Road Improvement Program funding application and the associated 10th Street/River Road Reconstruction Project, and furthermore the City Council hereby provides assurance that the City of Windom will pay all costs associated with the project and that city staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to as required.

Adopted by the Council this 5th day of December, 2023.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

- 6" STUMPOUS ROAD RECONSTRUCTION W/
 - POC CURB & GUTTER
 - 12" SUBGRADE PREPARATION
 - 12" AGGREGATE BASE
 - REPLACE VALLEY GUTTERS
 - REPLACE 6" CONCRETE DRIVEWAYS
 - REPLACE SANITARY AND WATER MAIN
 - REPLACE STORM SEWER AND INTAKES
- COST- ESTIMATED \$6.8MM



REV	DATE	DESCRIPTION



Project Manager: DLV
 Designer: DLV
 Project Number: 373179
 Phone: (712) 472-2331

**STREET IMPROVEMENTS
 WINDOM, MINNESOTA**

**PROJECT SCOPE
 10TH STREET**

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H
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D.02

2024 10th Street Improvements
Preliminary Quantities & Cost Opinion
Windom, Minnesota

July 19, 2023

ITEM NO.	NO. OF UNITS	ITEM DESCRIPTION	UNIT COST	TOTAL ITEM COST
<u>Paving</u>				
1.	1 L.S.	Mobilization and Traffic Control	\$500,000.00 /L.S. =	\$500,000.00
2.	18,400 sq. yds	Pavement Milling/Removal	\$6.00 /sq. yd. =	\$110,400.00
3.	8,500 cu. yd.	Common excavation	\$15.00 /cu. yd. =	\$127,500.00
4.	20,100 sq. yd.	12" Subgrade preparation	\$3.00 /sq. yd. =	\$60,300.00
5.	20,100 sq. yd.	Aggregate Base	\$12.00 /sq. yd. =	\$241,200.00
6.	9,830 sq. yd.	Aggregate Stabilization	\$20.00 /sq. yd. =	\$196,600.00
7.	9,830 sq. yd.	Geotextile Fabric Type IV	\$4.00 /sq. yd. =	\$39,320.00
8.	7,675 ln. ft.	Curb and Gutter	\$23.00 /ln. ft. =	\$176,525.00
9.	450 sq. yd.	Valley Gutter	\$125.00 /sq. yd. =	\$56,250.00
10.	6,200 ton	Bituminous Pavement, 6"	\$130.00 /ton =	\$806,000.00
11.	1,000 sq. yd.	6" Concrete Driveway Pavement	\$100.00 /sq. yd. =	\$100,000.00
12.	1,700 sq. yd.	6" Concrete Walk	\$120.00 /sq. yd. =	\$204,000.00
13.	424 sq. ft.	Detectable Warning	\$60.00 /sq. ft. =	\$25,440.00
14.	1.0 L.S.	Maintain & Restoration of Access	\$16,500.00 /L.S. =	\$16,500.00
15.	30 ea.	Remove, Salvage, and Reinstall Sign	\$300.00 /ea. =	\$9,000.00
16.	1.0 L.S.	Temporary Mail Service	\$5,000.00 /L.S. =	\$5,000.00
17.	1,000 ln. ft.	Silt Fence/Bio Wattles/ Filter Sock	\$8.00 /ln. ft. =	\$8,000.00
18.	1.20 acre	Seeding, Fertilizing and Hydro Mulching	\$7,000.00 /ac. =	\$8,400.00
19.	4,500 sq. yd.	Terrace Grading	\$5.00 /sq. yd. =	\$22,500.00
20.	500 sq. yd.	Erosion Control Blanket	\$5.50 /sq. yd. =	\$2,750.00
21.	1.0 L.S.	SWPPP Management	\$20,000.00 /L.S. =	\$20,000.00
Construction Subtotal				\$2,735,685.00
Contingencies (10%)				\$273,315.00
Engineering and Testing				\$361,000.00
Estimated Subtotal				\$3,370,000.00
<u>Water Main</u>				
21.	350 ln. ft.	6" C900 Water Main	\$50.00 /ln. ft. =	\$17,500.00
22.	2,300 ln. ft.	8" C900 Water Main	\$60.00 /ln. ft. =	\$138,000.00
23.	1,500 ln. ft.	10" C900 Water Main	\$65.00 /ln. ft. =	\$97,500.00
24.	11 ea.	10" Tee	\$1,500.00 /ea. =	\$16,500.00
25.	6 ea.	8" Tee	\$1,250.00 /ea. =	\$7,500.00
26.	10 ea.	45d Bends	\$850.00 /ea. =	\$8,500.00
27.	14 ea.	Reducer	\$1,000.00 /ea. =	\$14,000.00
28.	13 ea.	6" Gate Valve	\$2,500.00 /ea. =	\$32,500.00
29.	3 ea.	8" Gate Valve	\$4,500.00 /ea. =	\$13,500.00
30.	4 ea.	10" Gate Valve	\$6,000.00 /ea. =	\$24,000.00
31.	10 ea.	Connect to Existing Water	\$2,000.00 /ea. =	\$20,000.00
32.	3,000 ln. ft.	Cl. 200 Water Service	\$36.00 /ln. ft. =	\$108,000.00
33.	68 ea.	Curb Stop w/box	\$750.00 /ea. =	\$51,000.00
34.	68 ea.	Corp Stop	\$675.00 /ea. =	\$45,900.00
35.	7 ea.	Fire Hydrant	\$6,000.00 /ea. =	\$42,000.00
36.	1.0 L.S.	Temporary Water Service	\$27,500.00 /L.S. =	\$27,500.00
Construction Subtotal				\$663,900.00
Contingencies (10%)				\$66,100.00
Engineering and Testing				\$88,000.00
Estimated Subtotal				\$818,000.00

2024 10th Street Improvements
Preliminary Quantities & Cost Opinion
Windom, Minnesota

July 19, 2023

Sanitary Sewer

37.	3,450 In. ft.	8" SDR-26 Sanitary Sewer Service	\$65.00 /In. ft.	=	\$224,250.00
38.	13 ea.	48" Circular Sanitary Sewer Manhole	\$7,650.00 /ea.	=	\$99,450.00
39.	3,000 In. ft.	4" SDR-26 Sanitary Sewer Service	\$45.00 /In. ft.	=	\$135,000.00
40.	68 ea.	Wye	\$700.00 /ea.	=	\$47,600.00
41.	10 ea.	Connect to Existing Sanitary	\$1,500.00 /ea.	=	\$15,000.00
42.	750 ton	Special Rock Bedding	\$40.00 /ton	=	\$30,000.00
43.	1.0 L.S.	Dewatering	\$33,000.00 /L.S.	=	\$33,000.00

Construction Subtotal	\$584,300.00
Contingencies (10%)	\$58,700.00
Engineering and Testing	\$77,000.00

Estimated Subtotal	\$720,000.00
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Storm Sewer

44.	2,000 In. ft.	15" RCP Storm Sewer	\$70.00 /In. ft.	=	\$140,000.00
45.	200 In. ft.	18" RCP Storm Sewer	\$80.00 /In. ft.	=	\$16,000.00
46.	750 In. ft.	24" RCP Storm Sewer	\$100.00 /In. ft.	=	\$75,000.00
47.	400 In. ft.	48" RCP Storm Sewer	\$250.00 /In. ft.	=	\$100,000.00
48.	25 ea.	Single Grate Intake	\$3,200.00 /ea.	=	\$80,000.00
49.	11 ea.	Storm Manhole	\$6,500.00 /ea.	=	\$71,500.00
50.	6 ea.	Connect to Existing Storm Sewer	\$1,500.00 /In. ft.	=	\$9,000.00
51.	7,700 In. ft.	4" Perforated subdrain	\$14.00 /In. ft.	=	\$107,800.00
52.	40 ea.	Subdrain Intake Outlet	\$500.00 /ea.	=	\$20,000.00
53.	25 ea.	Storm Drain Inlet Protection	\$500.00 /ea.	=	\$12,500.00

Construction Subtotal	\$631,800.00
Contingencies (10%)	\$63,200.00
Engineering and Testing	\$84,000.00

Estimated Subtotal	\$779,000.00
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Estimated Construction Subtotal Cost	\$4,615,685.00
Estimated Total Construction Cost	\$5,687,000.00

*Estimated 2024 Construction Prices.

*Does not include mitigation for removing abandoned steam tunnels.

*Does not include mitigation for contaminated soils.



Board of County Commissioners Cottonwood County

900 Third Avenue

Windom, Minnesota 56101

Phone: 507.831.5669

FAX: 507.831.1183

E-mail: kelly.thongvivong@co.cottonwood.mn.us

Website: www.co.cottonwood.mn.us

Chairperson:

Larry Anderson
First District
29124 340th Avenue
Westbrook, MN 56183
507-822-1331

Vice-Chairperson:

Norman Holmen
Fourth District
28606 County Road 1
Comfrey, MN 56019
507-877-3243

Members:

Kevin Stevens
Second District
700 Plum Avenue
Windom, MN 56101
507-831-4969

Donna Gravley
Third District
1158 Prospect Avenue
Windom, MN 56101
507-822-0403

Tom Appel
Fifth District
36810 County Rd 8
Mt. Lake, MN 56159
507-427-3825

County Coordinator:

Kelly Thongvivong
900 Third Ave.
Windom, MN 56101
507-831-5669

Resolution 23-10-03B

Resolution of Sponsorship for Sponsoring Agency

The following Resolution was offered by Commissioner Holmen and moved for adoption at a Regular Meeting held on October 3, 2023 at the Cottonwood County Courthouse, Windom, MN:

WHEREAS, the City of Windom is a city with a population under 5,000; and

WHEREAS, the City of Windom would like to submit a project for Local Road Improvement Program Funds; and

WHEREAS, the City of Windom has requested Cottonwood County be the sponsoring agency; and

WHEREAS, the City of Windom will engage its own engineers to prepare plans, specifications, bids and construction management services;

NOW THEREFORE BE IT RESOLVED, that Cottonwood County, Minnesota agrees to act as sponsoring agency for a Local Road Improvement Program Project identified as 10th Street from Highway 60/71 to Cottonwood County CSAH 13 in the City of Windom and has reviewed and approved the project as proposed. Sponsorship includes a willingness to act as fiscal agent. City of Windom will secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations;

BE IT FURTHER RESOLVED, that the Cottonwood County Highway Engineer is hereby authorized to act as agent on behalf of this applicant.

Seconded by Commissioner Appel and the same being put to a vote was duly carried. This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes 4 Nays —

Dated this 3rd day of October, 2023

ATTEST:

Larry Anderson, Board Chair

Donna Torkelson, Auditor/Treasurer

A. Applicant Information		
1. Name (First & Last): Steve Nasby	2. Phone Number: 507-831-6129	
3. E-mail: Steve.Nasby@windommn.com	4. Agency Type: Small City (Population < 5,000)	
5. Agency Name: City of Windom		
6. Street Address: 444 9th Street, PO Box 38		
7. City: Windom	8. State: MN	9. Zip Code: 56101-0038
10. Sponsoring County and County Engineer name (required if applicant is small city or township) Cottonwood County - County Highway Engineer Nick Klisch		

B. Project Location	
1. MnDOT District: D7	2. County: Cottonwood
3. City: Windom	4. Township: Great Bend
5. Name of Road: 10th Street & River Road	6. Type of Road: Local Street
7. Road Authority Type (which agency owns and has jurisdiction of the road): Small City (Population < 5,000)	
8. Project Termini: From Hwy 60-71	9. To: CSAH 13

C. Project Description
1. Type of Project: Reconstruction
2. Select the LRIP Account requested for funding. Routes of Regional Significance
3. Provide a summary of the proposed project and the transportation deficiencies that will be eliminated, including a description of operational and general safety benefits of the project. Projects seeking funding from the Rural Road Safety Account will need to provide a more detailed description of safety issues and benefits under Section D3. This reconstruction project will complete the corridor improvement that was started in 2018 by Cottonwood County. A segment of River Road is part of CSAH 13 and is outside of the scope of this improvement. This CSAH 13/River Road segment was completed by Cottonwood County as part of their 2018 resurface project. The remaining seven blocks of River Road and 10th Street are City Streets and will be the final section to finish the street improvements of River Road and 10th Street. The project entails reconstruction of seven blocks of 10th Street/River Road from CSAH 13 to Hwy 60/71. The project will restore the road quality of this 10-ton route in order to maintain the key connection from CSAH 13 through downtown Windom to US Hwy 60/71. As a key part of the project, the City intends on replacement of existing underground utility infrastructure to maximize the lifespan of the new road segment. The existing street consists of a bituminous surface over a granular base between existing concrete curb and gutter. The existing bituminous surface consists of a combination of bituminous overlay, seal coat and underlying concrete pavement in the east two blocks. The bituminous surface is showing significant distress, cracking and an increasing number of surface and roadbed failures causing potholes and heaving. The distressed pavement is impairing storm water shedding, further deteriorating the existing pavement base. Curb and gutter on both sides is also in poor condition and will need to be removed and replaced. The reconstructed project will provide a smoother ride for vehicle passengers, restored storm water conveyance system and safer pavement system for passengers and maintenance equipment. The project will also include safety enhancements such as pedestrian ADA ramps and pedestrian pavement markings. The intersection with Hwy 60 will include a new stop bar at the existing light-controlled intersection.

D. LRIP Account Considerations and Eligibility

D1. Trunk Highway Corridor Account Considerations and Eligibility

1. Describe the state trunk highway project and how the local road(s) will be impacted by the trunk highway project. Funds from this account are for local road improvements impacted by trunk highway projects where local agencies have cost responsibility. It is not intended to be used for improvements or projects on the trunk highway or within the trunk highway corridor right of way that require local cost sharing per MnDOT's Cost Participation Policy.

D2. Routes of Regional Significance Account Considerations and Eligibility

1. For Routes of Regional Significance projects, which of the following criteria does your project meet (select all that apply)?

- | | |
|---|---|
| ☒ Farm to Market route | ☒ Part of a 10-ton route network |
| ☒ Part of an economic development plan | ☐ Connect to regional tourist destination |
| ☐ Provides capacity or congestion relief to a parallel trunk highway system or county road | ☒ Is a connection to the regional system, trunk highway, or a county road |

2. Describe the number of persons and potential multiple local agencies that will be positively impacted by the project and how they will benefit.

The improvement project provides crucial access to employment, businesses, education, Federal, City, County, State offices, Law Enforcement and Emergency Services for all the residents in Cottonwood County and surrounding area.

Local agencies within the project include: State of Minnesota District Court, Court Administrator, Cottonwood County Coordinator, Assessor, Auditor, Recorder, Treasurer, Sheriff, Probation Officer, Attorney and Environmental Office; Cottonwood Soil & Water District Conservation District, City of Windom City Clerk/Administrator, EDA, Planning and Zoning, Police Department, Telecom Department, Fire Department and Ambulance Department. HRA - Housing and Redevelopment Authority; City of Windom Chamber of Commerce, BARC - Business, Arts and Recreation Center - Non-profit, Windom Area Schools and USDA Farm Service Office.

Cottonwood County Population 11,218 - Households 4,811
City of Windom Population 4,514 - Households 1,998

The Community will benefit from the completion of River Road to Hwy 60 & 7. The reconstruction project will provide access, safety, economic and social development for the area. Roads make a crucial contribution to economic development and growth and bring important social benefits. Maintaining road infrastructure is essential to preserving small cities.

Due to the recent expansion of HyLife, a local pork plant that has created over 980 jobs and anticipates hiring additional employees as they work toward operations of a second shift the City of Windom is experiencing growth of businesses and population. This expansion has put additional pressure to maintain the local road system to facilitate local services provided by agencies and businesses and future economic growth from increased demand for services and goods caused by the additional population and employees of HyLife.

Sidewalk updates and connections will provide safe routes for School.

D2. Routes of Regional Significance Account Considerations and Eligibility

3. Describe the project contribution to the local, regional or state economy, and economic development or redevelopment efforts.

Tenth Street to River Road and River Road to CSAH 13 is a major city artery that provides access to US Hwy 60 & 71 for a majority of neighborhoods within the City of Windom. The street is a central community and neighborhood connection to major highways and the central business district. The street also provides access from rural areas of the county to the state and county highway systems and Windom's central business district.

In the City of Windom's Active Living Plan, 10th Street to River Road is defined as a Connector Street. The Active Living Plan definition - A Connector Street connects primary destination and is a higher traffic volume street. A Connector Street requires the highest level of pedestrian amenities, since it provide connections to primary destinations. The numerous destinations and trip types contribute to 10th Street to River Road serving as a Connector Street in Windom.

These primary destinations also have an economic development benefit. River Road provides the corridor access to businesses, City, County, State and Federal services, and is the primary connection to Windom's Central Business District. There is a high density of businesses in the Central Business District. The Central Business District includes the Cottonwood County Court House, District Court, Cottonwood County Law Enforcement Center, City of Windom Emergency Services Facility (Fire & Ambulance), City Hall and businesses around the Downtown Square.

The corridor also includes connection to the nonprofit organization, Windom's Business, Art and Recreation Center (BARC) and HRA Riverview Apartments which provides a Low-Rent program based on income-eligibility for rental property providing housing opportunities for seniors, persons with disabilities and general occupancy.

River Road also is a primary route to Windom Area Schools and Windom Country Club Golf Course. River Road provides access to the school facilities which includes the High School, Middle School, and Elementary School. Area and regional users require access to the facility and campus for education, sporting events and activities including community events and regional events that are held at the schools.

D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)

1. Is this project on a County State Aid Highway? No

2. Is this project or components of this project identified in a County Road Safety Plan? - please select -

3. Identify the appropriate focus area that your project/safety strategy aligns with in the Minnesota Strategic Highway Safety Plan. - please select -

D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)

4. Identify the type of crash or safety hazard this project is trying to address. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

5. Describe how this project improves safety, reduce traffic crashes, fatalities, injuries, and property damages. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

E. Project Readiness and Ability to Maintain

1. Estimated Construction Year: 2022

2. Are there railroad impacts (RR xing or RR tracks within 600' of the project)? No RR xings or tracks within 600'

3. What is the status of the engineering and design work on the project? Design work not started

The City of Windom has engaged DGR Engineering for preliminary design, cost estimates, feasibility study and preliminary assessments.

4. Has this project been selected for federal funding, and if so what year in the STIP? No

5. Is right of way acquisition required? If so, describe the status of these efforts. No ROW

6. Describe the local agency's ability to adequately provide for the safe operation and maintenance of the facility upon completion.

The City of Windom's Municipal Public Works/Street Department currently maintains 35+ miles of city streets, including crack filling, seal coating, snow removal and general maintenance.

F. Multimodal/Complete Streets

Identify infrastructure improvements for non-motorized and/or transit users on this project.

The sidewalk improvement will provide safe routes for walkers, bikers, school children and persons with mobility devices. The replacement will provide a connection to local shopping and the local grocery store for the residents in the neighborhood.

Users include residents at HRA Riverview Apartments, downtown apartments, surrounding neighborhood and users of the downtown business district. Existing sidewalk that is currently in poor condition will be replaced and will be upgraded to provide ADA accessibility and pedestrian pavement markings for pedestrian and mobility devices in the downtown business district and along 10th Street to River Road. The Hwy 60/71 intersection will include a new stop bar at the existing light-controlled intersection to facilitate safer crossing.

The sidewalk replacement would also become part of a future safe route to school project once funding is obtained to complete the final connection to the school.

G. Estimated Project Cost

Source of Funding

1. LRIP Request: \$ 1,250,000.00
2. Federal Funds: \$ 0.00
3. State Aid Funds: \$ 0.00
4. Local/Other Funds: \$ 2,966,000.00
5. MnDOT Trunk Highway Funds: \$ 0.00
6. Total Project Cost: \$ 4,216,000.00

H. Attachments

- ☐ At least one project location map with routes and project termini labeled
- ☐ Engineer's Estimate with an itemized breakdown
- ☐ Project schedule
- ☐ Local agency resolution
- ☐ Resolution of support from sponsoring county agreeing to be sponsor and agreeing to perform sponsor tasks as identified above in section "Project Selection" (required for applications by townships and cities under 5,000 population)
- ☐ Other letters of concurrence or support

When you are ready to submit the application, save the application form with LRIP, agency and road in the name of the document; e.g. LRIP_RamseyCounty_CSAH30.pdf.

The application and attachments are due by 4:00 p.m. on **March 3, 2021**. Applications and attachments should be submitted electronically to saltirhelp.dot@state.mn.us. Please limit the file size transmitted via email to no more than 10 MB. State Aid will send a reply acknowledging receipt of the application. If you haven't received a reply from State Aid within a few days of submittal, send an email to saltirhelp.dot@state.mn.us to inquire about the status of the application.

More information is available at:

- LRIP website at: <http://www.dot.state.mn.us/stateaid/lrip.html>.
- PowerPoint on LRIP at: <http://www.dot.state.mn.us/stateaid/training/lrip.pptx>

If you have questions regarding this solicitation, contact Marc Briesse at 651-366-3802 or marc.briesse@state.mn.us.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: November 29, 2023
RE: Supervisory Pay Scale
DEPT: Administration
CONTACT: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

The Personnel Committee recommends that the City Council take the following action:

1. Approve the 2024-2026 Supervisory Pay Scale.

Issue Summary/Background

Over the last few months the Personnel Committee had been in negotiations with the City's two labor groups. Those labor contracts were settled and approved by the City Council on November 7, 2023. The Personnel Committee proposed that the Supervisory Pay Scale follow the general wage increase that was approved for the IBEW labor agreement with the exception of the Police Chief and Assistant Chief which will follow the LELS general wage increase. Additionally, the Personnel Committee met with the Department Head group on November 28th to discuss the City's contribution to health benefits. The Personnel Committee is recommending a continuation of the 2023 health benefit cap for the Department Head group (except for the Police Chief and Assistant Chief which will use the 2024 LELS benefit cap) for the upcoming 2024 coverage.

Fiscal Impact

The preliminary 2024 budget includes the proposed wage and benefits as recommended herein.

Attachments

1. 2024-2026 Supervisory Pay Scale

Supervisory Non-Union 2024

5% Increase -

2024 Supervisory Wage Rates

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
		Start	6 mo.	12 mo.	18 mo.	24 mo.	36 mo.	48 mo.	60 mo.	72 mo.	84 mo.	96 mo.	108 mo.
		80.00%	82.00%	84.00%	85.00%	86.00%	88.00%	90.00%	92.00%	94.00%	96.00%	98.00%	100.00%
City Administrator													
	Hrly rate	\$ 52.30	\$ 53.60	\$ 54.91	\$ 55.56	\$ 56.22	\$ 57.53	\$ 58.83	\$ 60.14	\$ 61.45	\$ 62.75	\$ 64.06	\$ 65.37
Electric Utility Manager													
	Hrly rate	\$ 49.96	\$ 51.21	\$ 52.46	\$ 53.08	\$ 53.71	\$ 54.96	\$ 56.21	\$ 57.46	\$ 58.71	\$ 59.95	\$ 61.20	\$ 62.45
Telecom General Manager													
	Hrly rate	\$ 43.35	\$ 44.43	\$ 45.51	\$ 46.06	\$ 46.60	\$ 47.68	\$ 48.77	\$ 49.85	\$ 50.93	\$ 52.02	\$ 53.10	\$ 54.18
Finance Director/Controller													
	Hrly rate	\$ 42.50	\$ 43.57	\$ 44.63	\$ 45.16	\$ 45.69	\$ 46.75	\$ 47.62	\$ 48.88	\$ 49.94	\$ 51.00	\$ 52.07	\$ 53.13
Assistant City Administrator													
	Hrly rate	\$ 39.81	\$ 40.61	\$ 41.80	\$ 42.30	\$ 42.80	\$ 43.79	\$ 44.79	\$ 45.76	\$ 46.78	\$ 47.78	\$ 48.77	\$ 49.77
Electric Utility Superintendent													
	Hrly rate	\$ 39.63	\$ 40.62	\$ 41.61	\$ 42.11	\$ 42.60	\$ 43.59	\$ 44.58	\$ 45.57	\$ 46.56	\$ 47.56	\$ 48.55	\$ 49.54
Public Works Director/City Engineer													
	Hrly rate	\$ 39.10	\$ 40.08	\$ 41.06	\$ 41.55	\$ 42.04	\$ 43.01	\$ 43.99	\$ 44.97	\$ 45.95	\$ 46.92	\$ 47.90	\$ 48.88
Economic Development Authority Director													
	Hrly rate	\$ 37.94	\$ 38.88	\$ 39.83	\$ 40.31	\$ 40.78	\$ 41.73	\$ 42.68	\$ 43.63	\$ 44.58	\$ 45.52	\$ 46.47	\$ 47.42
Building Official													
	Hrly rate	\$ 35.86	\$ 36.75	\$ 37.65	\$ 38.10	\$ 38.55	\$ 39.44	\$ 40.34	\$ 41.24	\$ 42.13	\$ 43.03	\$ 43.93	\$ 44.82
Parks/Recreation Director													
	Hrly rate	\$ 34.39	\$ 35.25	\$ 36.11	\$ 36.54	\$ 36.97	\$ 37.83	\$ 38.69	\$ 39.55	\$ 40.41	\$ 41.27	\$ 42.13	\$ 42.99
Street/Park Superintendent													
	Hrly rate	\$ 32.31	\$ 33.11	\$ 33.92	\$ 34.33	\$ 34.73	\$ 35.54	\$ 36.35	\$ 37.15	\$ 37.96	\$ 38.77	\$ 39.58	\$ 40.38
Water/Wastewater Superintendent													
	Hrly rate	\$ 34.51	\$ 35.37	\$ 36.24	\$ 36.67	\$ 37.10	\$ 37.96	\$ 38.82	\$ 39.69	\$ 40.55	\$ 41.41	\$ 42.28	\$ 43.14
Ambulance Director													
	Hrly rate	\$ 30.97	\$ 31.91	\$ 32.86	\$ 33.85	\$ 34.86	\$ 35.74	\$ 36.63	\$ 37.56	\$ 38.49	\$ 39.46	\$ 40.43	\$ 41.45
Library Director													
	Hrly rate	\$ 28.81	\$ 29.53	\$ 30.25	\$ 30.61	\$ 30.97	\$ 31.69	\$ 32.41	\$ 33.13	\$ 33.85	\$ 34.57	\$ 35.30	\$ 36.02
Liquor Store Manager													
	Hrly rate	\$ 28.29	\$ 28.99	\$ 29.70	\$ 30.05	\$ 30.41	\$ 31.11	\$ 31.82	\$ 32.53	\$ 33.24	\$ 33.94	\$ 34.65	\$ 35.36
Community Center Director													
	Hrly rate	\$ 27.75	\$ 28.44	\$ 29.13	\$ 29.48	\$ 29.83	\$ 30.52	\$ 31.21	\$ 31.91	\$ 32.60	\$ 33.29	\$ 33.99	\$ 34.68
Rate change Oct 2, 2023													
Police Chief													
	Hrly rate	\$ 45.57	\$ 46.51	\$ 47.46	\$ 47.93	\$ 48.40	\$ 49.35	\$ 50.30	\$ 51.24	\$ 52.19	\$ 53.13	\$ 54.08	\$ 55.02
Assistant Police Chief													
	Hrly rate	\$ 40.11	\$ 40.92	\$ 41.73	\$ 42.13	\$ 42.54	\$ 43.35	\$ 44.16	\$ 44.96	\$ 45.77	\$ 46.58	\$ 47.39	\$ 48.20

Supervisory Non-Union 2025

5% increase -

2025 Supervisory Wage Rates

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
		Start	6 mo.	12 mo.	18 mo.	24 mo.	36 mo.	48 mo.	60 mo.	72 mo.	84 mo.	96 mo.	108 mo.
		80.00%	82.00%	84.00%	85.00%	86.00%	88.00%	90.00%	92.00%	94.00%	96.00%	98.00%	100.00%
City Administrator													
	Hrly rate	\$ 54.91	\$ 56.28	\$ 57.66	\$ 58.34	\$ 59.03	\$ 60.40	\$ 61.77	\$ 63.15	\$ 64.52	\$ 65.89	\$ 67.27	\$ 68.64
Electric Utility Manager													
	Hrly rate	\$ 52.46	\$ 53.77	\$ 55.08	\$ 55.74	\$ 56.39	\$ 57.71	\$ 59.02	\$ 60.33	\$ 61.64	\$ 62.95	\$ 64.26	\$ 65.57
Telecom General Manager													
	Hrly rate	\$ 45.51	\$ 46.65	\$ 47.79	\$ 48.36	\$ 48.93	\$ 50.07	\$ 51.20	\$ 52.34	\$ 53.48	\$ 54.62	\$ 55.75	\$ 56.89
Finance Director/Controller													
	Hrly rate	\$ 44.63	\$ 45.74	\$ 46.86	\$ 47.42	\$ 47.97	\$ 49.09	\$ 50.21	\$ 51.32	\$ 52.44	\$ 53.55	\$ 54.67	\$ 55.78
Assistant City Administrator													
	Hrly rate	\$ 41.80	\$ 42.85	\$ 43.89	\$ 44.42	\$ 44.94	\$ 45.98	\$ 47.03	\$ 48.07	\$ 49.12	\$ 50.16	\$ 51.21	\$ 52.25
Electric Utility Superintendent													
	Hrly rate	\$ 41.61	\$ 42.65	\$ 43.69	\$ 44.21	\$ 44.73	\$ 45.77	\$ 46.81	\$ 47.85	\$ 48.89	\$ 49.93	\$ 50.97	\$ 52.01
Public Works Director/City Engineer													
	Hrly rate	\$ 41.06	\$ 42.08	\$ 43.11	\$ 43.62	\$ 44.14	\$ 45.16	\$ 46.19	\$ 47.22	\$ 48.24	\$ 49.27	\$ 50.30	\$ 51.32
Economic Development Authority Director													
	Hrly rate	\$ 39.83	\$ 40.83	\$ 41.82	\$ 42.32	\$ 42.82	\$ 43.82	\$ 44.81	\$ 45.81	\$ 46.80	\$ 47.80	\$ 48.80	\$ 49.79
Building Official													
	Hrly rate	\$ 37.65	\$ 38.59	\$ 39.53	\$ 40.00	\$ 40.48	\$ 41.42	\$ 42.36	\$ 43.30	\$ 44.24	\$ 45.18	\$ 46.12	\$ 47.06
Parks/Recreation Director													
	Hrly rate	\$ 36.11	\$ 37.01	\$ 37.92	\$ 38.37	\$ 38.82	\$ 39.72	\$ 40.63	\$ 41.53	\$ 42.43	\$ 43.33	\$ 44.24	\$ 45.14
Street/Park Superintendent													
	Hrly rate	\$ 33.92	\$ 34.77	\$ 35.62	\$ 36.04	\$ 36.47	\$ 37.31	\$ 38.16	\$ 39.01	\$ 39.86	\$ 40.71	\$ 41.55	\$ 42.40
Water/Wastewater Superintendent													
	Hrly rate	\$ 36.24	\$ 37.14	\$ 38.05	\$ 38.50	\$ 38.95	\$ 39.86	\$ 40.77	\$ 41.67	\$ 42.58	\$ 43.48	\$ 44.39	\$ 45.29
Ambulance Director													
	Hrly rate	\$ 32.52	\$ 33.50	\$ 34.51	\$ 35.54	\$ 36.60	\$ 37.53	\$ 38.46	\$ 39.43	\$ 40.41	\$ 41.43	\$ 42.45	\$ 43.53
Library Director													
	Hrly rate	\$ 30.25	\$ 31.01	\$ 31.77	\$ 32.14	\$ 32.52	\$ 33.28	\$ 34.03	\$ 34.79	\$ 35.55	\$ 36.30	\$ 37.06	\$ 37.82
Liquor Store Manager													
	Hrly rate	\$ 29.70	\$ 30.44	\$ 31.18	\$ 31.56	\$ 31.93	\$ 32.67	\$ 33.41	\$ 34.15	\$ 34.90	\$ 35.64	\$ 36.38	\$ 37.12
Community Center Director													
	Hrly rate	\$ 29.13	\$ 29.86	\$ 30.59	\$ 30.95	\$ 31.32	\$ 32.05	\$ 32.77	\$ 33.50	\$ 34.23	\$ 34.96	\$ 35.69	\$ 36.42
2.50%													
Police Chief													
	Hrly rate	\$ 46.71	\$ 47.67	\$ 48.64	\$ 49.13	\$ 49.61	\$ 50.58	\$ 51.55	\$ 52.52	\$ 53.49	\$ 54.46	\$ 55.43	\$ 56.40
Assistant Police Chief													
	Hrly rate	\$ 41.11	\$ 41.94	\$ 42.77	\$ 43.18	\$ 43.60	\$ 44.43	\$ 45.26	\$ 46.09	\$ 46.92	\$ 47.75	\$ 48.58	\$ 49.41

Supervisory Non-Union 2026

5% increase -

2026 Supervisory Wage Rates

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
		Start	6 mo.	12 mo.	18 mo.	24 mo.	36 mo.	48 mo.	60 mo.	72 mo.	84 mo.	96 mo.	108 mo.
		80.00%	82.00%	84.00%	85.00%	88.00%	88.00%	90.00%	92.00%	94.00%	96.00%	98.00%	100.00%
City Administrator													
	Hrly rate	\$ 57.66	\$ 59.10	\$ 60.54	\$ 61.28	\$ 61.98	\$ 63.42	\$ 64.86	\$ 66.30	\$ 67.75	\$ 69.19	\$ 70.63	\$ 72.07
Electric Utility Manager													
	Hrly rate	\$ 55.08	\$ 56.46	\$ 57.84	\$ 58.53	\$ 59.21	\$ 60.59	\$ 61.97	\$ 63.35	\$ 64.72	\$ 66.10	\$ 67.48	\$ 68.85
Telecom General Manager													
	Hrly rate	\$ 47.79	\$ 48.98	\$ 50.18	\$ 50.78	\$ 51.37	\$ 52.57	\$ 53.76	\$ 54.96	\$ 56.15	\$ 57.35	\$ 58.54	\$ 59.74
Finance Director/Controller													
	Hrly rate	\$ 48.88	\$ 48.03	\$ 49.20	\$ 49.79	\$ 50.37	\$ 51.55	\$ 52.72	\$ 53.89	\$ 55.06	\$ 56.23	\$ 57.40	\$ 58.57
Assistant City Administrator													
	Hrly rate	\$ 43.89	\$ 44.99	\$ 46.09	\$ 46.64	\$ 47.19	\$ 48.28	\$ 49.38	\$ 50.48	\$ 51.58	\$ 52.67	\$ 53.77	\$ 54.87
Electric Utility Superintendent													
	Hrly rate	\$ 43.69	\$ 44.78	\$ 45.88	\$ 46.42	\$ 48.97	\$ 48.06	\$ 49.15	\$ 50.25	\$ 51.34	\$ 52.43	\$ 53.52	\$ 54.61
Public Works Director/City Engineer													
	Hrly rate	\$ 43.11	\$ 44.19	\$ 45.27	\$ 45.80	\$ 46.34	\$ 47.42	\$ 48.50	\$ 49.58	\$ 50.65	\$ 51.73	\$ 52.81	\$ 53.89
Economic Development Authority Director													
	Hrly rate	\$ 41.82	\$ 42.87	\$ 43.92	\$ 44.44	\$ 44.96	\$ 46.01	\$ 47.05	\$ 48.10	\$ 49.14	\$ 50.19	\$ 51.24	\$ 52.28
Building Official													
	Hrly rate	\$ 39.53	\$ 40.52	\$ 41.51	\$ 42.00	\$ 42.50	\$ 43.49	\$ 44.48	\$ 45.46	\$ 46.45	\$ 47.44	\$ 48.43	\$ 49.42
Parks/Recreation Director													
	Hrly rate	\$ 37.92	\$ 38.87	\$ 39.81	\$ 40.29	\$ 40.76	\$ 41.71	\$ 42.66	\$ 43.60	\$ 44.55	\$ 45.50	\$ 46.45	\$ 47.40
Street/Park Superintendent													
	Hrly rate	\$ 35.62	\$ 36.51	\$ 37.40	\$ 37.84	\$ 38.29	\$ 39.18	\$ 40.07	\$ 40.96	\$ 41.85	\$ 42.74	\$ 43.63	\$ 44.52
Water/Wastewater Superintendent													
	Hrly rate	\$ 38.05	\$ 39.00	\$ 39.95	\$ 40.43	\$ 40.90	\$ 41.85	\$ 42.80	\$ 43.75	\$ 44.71	\$ 45.66	\$ 46.61	\$ 47.56
Ambulance Director													
	Hrly rate	\$ 34.15	\$ 35.18	\$ 36.23	\$ 37.32	\$ 38.43	\$ 39.40	\$ 40.39	\$ 41.40	\$ 42.43	\$ 43.50	\$ 44.58	\$ 45.70
Library Director													
	Hrly rate	\$ 31.77	\$ 32.56	\$ 33.35	\$ 33.75	\$ 34.15	\$ 34.94	\$ 35.74	\$ 36.53	\$ 37.32	\$ 38.12	\$ 38.91	\$ 39.71
Liquor Store Manager													
	Hrly rate	\$ 31.18	\$ 31.96	\$ 32.74	\$ 33.13	\$ 33.52	\$ 34.30	\$ 35.08	\$ 35.86	\$ 36.64	\$ 37.42	\$ 38.20	\$ 38.98
Community Center Director													
	Hrly rate	\$ 30.59	\$ 31.35	\$ 32.12	\$ 32.50	\$ 32.88	\$ 33.65	\$ 34.41	\$ 35.18	\$ 35.94	\$ 36.71	\$ 37.47	\$ 38.24
2.4% increase -													
Police Chief													
	Hrly rate	\$ 47.83	\$ 48.82	\$ 49.81	\$ 50.31	\$ 50.80	\$ 51.80	\$ 52.79	\$ 53.78	\$ 54.78	\$ 55.77	\$ 56.76	\$ 57.75
Assistant Police Chief													
	Hrly rate	\$ 42.10	\$ 42.95	\$ 43.80	\$ 44.22	\$ 44.65	\$ 45.50	\$ 46.35	\$ 47.19	\$ 48.04	\$ 48.89	\$ 49.74	\$ 50.59

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: November 29, 2023
RE: Memorandum of Agreement with IBEW – Compensation Study
DEPT: Administration
CONTACT: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

The Personnel Committee recommends that the City Council take the following action:

1. Approval of the proposed Memorandum of Agreement (MOA) between the City and IBEW relating to a compensation study.

Issue Summary/Background

During the negotiations with IBEW there was considerable discussion regarding the compensation for City employees and the need to be competitive in the market. As such, the group thought a compensation study could be needed to provide current and consistent information. Both parties reached consensus on drafting a MOA by the City's counsel and that it be provided to IBEW for review prior to adoption. This week the MOA was completed and agreed to by IBEW. At this time the Personnel Committee recommends approval of the MOA.

Fiscal Impact

The planned MOA would be for the 2025 budget year. The parameters of the study (scope, detail, number of positions, etc.) will determine the cost.

Attachments

1. Proposed MOA regarding a 2025 compensation study.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("MOA") is made by and between the City of Windom ("Employer") and International Brotherhood of Electrical Workers, Local 949. ("Union").

WHEREAS, the Union is the exclusive representative for certain employees of the Employer in an appropriate unit ("Bargaining Unit Members");

WHEREAS, the parties are parties to a labor agreement from January 1, 2024 through December 31, 2026 ("Labor Agreement");

WHEREAS, the Employer and Union desire for the Bargaining Unit Members to be compensated competitively amongst comparable communities;

WHEREAS, the Employer desires to conduct a compensation study with participation and representation of Bargaining Unit Members in the selection process of a compensation consultant; and

NOW, THEREFORE, Employer and Union agree as follows:

Article 1. Selection Panel

In 2025, the Employer agrees to initiate selection process for the purposes of identifying an appropriate compensation professional service consultant to potentially conduct a compensation study. The selection process is to be led by a selection panel, comprised of three representatives of the Employer's choosing, and three Bargaining Unit Members of the Union's choosing. The selection panel shall have the authority to make any selection and/or award recommendations to the City Administrator and City Council. Any selection and/or award if any is subject to final approval by the City Administrator and City Council.

Article 2. Entire Agreement

This MOA constitutes the entire agreement among the parties hereto. No representations, warranties, covenants, or inducements have been made to any party concerning this MOA, other than the representations, covenants, or inducements contained and memorialized in this MOA. This MOA supersedes all prior negotiations, oral and written agreements, policies and practices with respect thereto addressing the specific subject matter addressed in this MOA.

Article 3. Waiver of Bargaining

Employer and Union each voluntarily and unqualifiedly waives the right and each agrees that while the current Labor Agreement is in full force and effect the other shall not be obligated to bargain collectively with respect to the express subjects or matters included in this MOA.

Article 4. Limitations

This MOA is intended for the sole and limited purpose specified herein. This MOA cannot be construed to be nor does it constitute or establish any admission of the Employer, precedent, past practice or otherwise place any prohibition or limitation on any management right of the Employer. The Employer expressly reserves the right to exercise all of its management rights without limitation.

Article 5. Amendment or Modification

This MOA or any of its terms may only be amended or modified by a written instrument that: (1) expressly states it is amending or modifying the MOA; and (2) is signed by or on behalf of all of the parties hereto or their successors in interest.

Article 6. Voluntary Agreement of the Parties

The parties hereto acknowledge and agree that this MOA is voluntarily entered into by all parties hereto as the result of arm's-length negotiations.

Article 7. Effective and Expiration Date

This MOA is effective on the latest date affixed to the signatures below. This MOA will expire and no longer be in force or effect, effective the date that the Labor Agreement expires and is no longer in force or effect.

IN WITNESS HEREOF, the parties hereto have executed this MOA on the latest date affixed to the signatures below.

CITY OF WINDOM

INTERNATIONAL BROTHERHOOD OF
ELECTRICAL WORKERS

BY _____

BY _____

BY _____

BY _____

DATE _____

DATE _____

PAY ESTIMATE No. 6
CONSTRUCTION OF A TRUCK GARAGE ADDITION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425306

For Period From: 09/30/2023 To: 11/01/2023
Contractor: Wilcon Construction Services LLC
Bid Date: May 4, 2023



SUMMARY

VALUE OF WORK COMPLETED TO DATE \$1,192,520.91
LESS RETAINAGE... (5%) \$59,626.05
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT \$1,132,894.86
LESS ESTIMATES PREVIOUSLY APPROVED
 Pay Estimate No. 1 \$346,137.50
 Pay Estimate No. 2 \$95,077.10
 Pay Estimate No. 3 \$249,154.30
 Pay Estimate No. 4 \$31,806.95
 Pay Estimate No. 5 \$185,802.87
 Pay Estimate No. 6
 Pay Estimate No. 7
 Pay Estimate No. 8
 Pay Estimate No. 9
 Pay Estimate No. 10
 Pay Estimate No. 11
 Pay Estimate No. 12

TOTAL AMOUNT DUE THIS ESTIMATE \$224,916.14

ORIGINAL CONTRACT PRICE \$1,422,793.95
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions) \$1,422,793.95
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT \$1,132,894.86
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT \$289,899.09
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT 80%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

Payment listed above of \$224,916.14 has not been made to Wilcon as of 11/15/23. This statement becomes valid as soon as payment has been made (less retention) and payment successfully clears all banks.

By K. T. King Date 11-15-2023

CERTIFICATE

THE AMOUNT OF \$224,916.14 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner
By _____
Title _____
Date _____

DGR ENGINEERING, Engineer
By Thomas Zin
Title Project Engineer
Date 11/16/2023

PAY ESTIMATE No. 6

CONSTRUCTION OF A TRUCK GARAGE ADDITION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425306

For Period From: 09/30/2023 To: 11/01/2023
Contractor: Wilcon Construction Services LLC
Bid Date: May 4, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C1	Excavation and Embankment (cu. yd.)	500	\$ 81.25		\$ 81.25	\$ 40,625.00	500	100%	\$ 40,625.00			\$ -
C2	12" granular building fill (tons)	575	\$ 33.75	\$ 12.50	\$ 46.25	\$ 26,593.75	575.00	100%	\$ 26,593.75	517.50	90%	\$ 23,934.37
C3	12" Subgrade Preparation (sq. yd.)	900	\$ 11.25		\$ 11.25	\$ 10,125.00	900	100%	\$ 10,125.00	450	50%	\$ 5,062.50
C4	7" PCC Surfacing (sq. yd.)	125	\$ 43.62	\$ 49.50	\$ 93.12	\$ 11,640.00	125	100%	\$ 11,640.00			\$ -
C5	Pavement Removal (sq. yd.)	250	\$ 28.75		\$ 28.75	\$ 7,187.50	250	100%	\$ 7,187.50			\$ -
C6	12" Class 5 Surfacing (tons)	600	\$ 25.00	\$ 16.25	\$ 41.25	\$ 24,750.00	600	100%	\$ 24,750.00	450	75%	\$ 18,562.50
C7	PVC Water Service (ln. ft.)	115	\$ 70.00	\$ 7.50	\$ 77.50	\$ 8,912.50	115	100%	\$ 8,912.50			\$ -
C8	6" SDR-26 PVC Sanitary Sewer Service (ln. ft.)	65	\$ 142.50	\$ 20.00	\$ 162.50	\$ 10,562.50	65	100%	\$ 10,562.50			\$ -
C9	8" PVC Roof Drain (ln. ft.)	202	\$ 85.00	\$ 20.00	\$ 105.00	\$ 21,210.00	202	100%	\$ 21,210.00			\$ -
C10	4" Perforated Subdrain (ln. ft.)	225	\$ 8.75	\$ 10.00	\$ 18.75	\$ 4,218.75	225	100%	\$ 4,218.75			\$ -
C11	Curb Stop w/ box (ea.)	1	\$ 1,250.00	\$ 2,500.00	\$ 3,750.00	\$ 3,750.00	1	100%	\$ 3,750.00			\$ -
C12	Sanitary Sewer Cleanout (ea.)	1	\$ 1,025.00	\$ 750.00	\$ 1,775.00	\$ 1,775.00	1	100%	\$ 1,775.00			\$ -
C13	Storm Sewer Cleanout (ea.)	3	\$ 1,125.00	\$ 1,375.00	\$ 2,500.00	\$ 7,500.00	3	100%	\$ 7,500.00			\$ -
C14	Connect to Existing Sanitary Service Tee (ea.)	1	\$ 4,282.50	\$ 312.50	\$ 4,595.00	\$ 4,595.00	1	100%	\$ 4,595.00			\$ -
C15	Corporation Stop (ea.)	1	\$ 1,015.00	\$ 1,125.00	\$ 2,140.00	\$ 2,140.00	1	100%	\$ 2,140.00			\$ -
C16	Connect to Existing Storm Outlet (ea.)	1	\$ 1,093.75	\$ 437.50	\$ 1,531.25	\$ 1,531.25	1	100%	\$ 1,531.25			\$ -
C17	Pipe Bollards (ea.)	4	\$ 391.00	\$ 984.00	\$ 1,375.00	\$ 5,500.00	4	100%	\$ 5,500.00			\$ -
C18	Silt Fence (ln. ft.)	250	\$ 5.00	\$ 1.25	\$ 6.25	\$ 1,562.50	250	100%	\$ 1,562.50			\$ -
C19	SWPPP compliance (ea.)	1	\$ 6,400.00	\$ 3,125.00	\$ 9,525.00	\$ 9,525.00	0.80	80%	\$ 7,620.00	0.20	20%	\$ 1,905.00
C20	Seeding, Fertilizing and Mulching (as req.)	1	\$ 4,500.00	\$ 2,125.00	\$ 6,625.00	\$ 6,625.00			\$ -			\$ -
C21	Clearing and Grubbing (as req.)	1	\$ 6,125.00		\$ 6,125.00	\$ 6,125.00	1	100%	\$ 6,125.00			\$ -
M22	Building Core-out & Disposal	1,780	\$ 31.25		\$ 31.25	\$ 55,625.00	1,780	100%	\$ 55,625.00			\$ -
M23	6" Granular Fill (cu. yd.)	150	\$ 40.00	\$ 12.50	\$ 52.50	\$ 7,875.00	150	100%	\$ 7,875.00			\$ -
M24	Embankment Borrow (cu. yd.)	1,630	\$ 42.50	\$ 12.50	\$ 55.00	\$ 89,650.00	1,630	100%	\$ 89,650.00			\$ -

PAY ESTIMATE No. 6
 CONSTRUCTION OF A TRUCK GARAGE ADDITION
 CITY OF WINDOM ELECTRIC DEPARTMENT
 DGR Project Number 425306

For Period From: 09/30/2023 To: 11/01/2023
 Contractor: Wilcon Construction Services LLC
 Bid Date: May 4, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
A1	New wood-framed building (as req'd)	1	\$ 154,412.00	\$ 368,000.00	\$ 522,412.00	\$ 522,412.00	0.81	81%	\$ 423,676.13	0.17	17%	\$ 86,720.39
S1	Foundation, building (as req'd.)	1	\$ 31,894.00	\$ 22,605.00	\$ 54,499.00	\$ 54,499.00	1	100%	\$ 54,499.00			\$ -
S2	Concrete floor, building (as req'd)	1	\$ 26,725.00	\$ 36,496.00	\$ 63,221.00	\$ 63,221.00	1	100%	\$ 63,221.00			\$ -
M1	Plumbing system, building (as req'd.)	1	\$ 12,500.00	\$ 35,625.00	\$ 48,125.00	\$ 48,125.00	0.31	31%	\$ 14,918.75			\$ -
M2	HVAC system, building (as req'd.)	1	\$ 12,500.00	\$ 64,360.00	\$ 76,860.00	\$ 76,860.00	0.70	70%	\$ 53,648.28	0.70	70%	\$ 53,648.28
M3	Fuel System (as req'd)	1	\$ 15,000.00	\$ 43,798.00	\$ 58,798.00	\$ 58,798.00	0.80	80%	\$ 46,920.80	0.80	80%	\$ 46,920.80
G1	Mobilization (as req'd)	1	\$ 38,200.00	\$ 46,500.00	\$ 84,700.00	\$ 84,700.00	1	100%	\$ 84,700.00			\$ -
G2	General construction allowance (as req'd.)	1	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	0.67	67%	\$ 33,481.00			\$ -
ALTERNATE ADDER #1												
AC1	7" PCC Surfacing (sq. yd.)	805	\$ 29.70	\$ 40.34	\$ 70.04	\$ 56,382.20	805	100%	\$ 56,382.20			\$ -
ALTERNATE ADDER #2												
AA2	Standing seam roof system (as req'd)	1	\$ 12,500.00	\$ 25,693.00	\$ 38,193.00	\$ 38,193.00			\$ -			\$ -

TOTAL CONTRACT PRICE: \$1,422,793.95

TOTAL TO DATE: \$1,192,520.91

CONTRACT TOTAL

THIS PERIOD: \$236,753.84

PAY ESTIMATE No. 4
69 LV TRANSMISSION LINE RECONSTRUCTION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425303

For Period From: 09/30/2023 To: 10/31/2023
Contractor: IES Commercial Inc.
Bid Date: 09/07/2022



SUMMARY

VALUE OF WORK COMPLETED TO DATE \$2,921,586.04
LESS RETAINAGE... (5%)..... \$146,079.30
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT..... \$2,775,506.74
LESS ESTIMATES PREVIOUSLY APPROVED.....
 Pay Estimate No. 1..... \$221,159.83
 Pay Estimate No. 2..... \$1,390,669.41
 Pay Estimate No. 3..... \$401,981.81
 Pay Estimate No. 4.....
 Pay Estimate No. 5.....
 Pay Estimate No. 6.....
 Pay Estimate No. 7.....
 Pay Estimate No. 8.....
 Pay Estimate No. 9.....
 Pay Estimate No. 10.....
 Pay Estimate No. 11.....
 Pay Estimate No. 12.....
TOTAL AMOUNT DUE THIS ESTIMATE..... \$761,695.69

ORIGINAL CONTRACT PRICE..... \$2,999,408.32
EXPECTED FINAL CONTRACT COST (w/C.O.B. Additions & Deletions)..... \$2,999,408.32
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT..... \$2,775,506.74
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT..... \$223,901.58
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT..... 93%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By IES Commercial Inc., Contractor

By [Signature] Date 11-8-23

CERTIFICATE

THE AMOUNT OF \$761,695.69 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____
Title _____
Date _____

DGR ENGINEERING, Engineer

By [Signature]
Title Project Manager
Date 11-10-2023

PAY ESTIMATE No. 4

69 kV TRANSMISSION LINE RECONSTRUCTION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425303

For Period From: 09/30/2023 To: 10/31/2023
Contractor: IES Commercial Inc.
Bid Date: 09/07/2022



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
35(4)	Wood Pole, Length 35', Class 4 (ea.)	1	\$ 1,088.99	\$ 639.38	\$ 1,728.37	\$ 1,728.37	1	100%	\$ 1,728.37			\$ -
50(2)	Wood Pole, Length 50', Class 2 (ea.)	1	1,283.45	1,343.67	2,627.12	2,627.12	1	100%	2,627.12			-
65(H1)	Wood Pole, Length 65', Class H1 (ea.)	4	1,477.92	3,253.41	4,731.33	18,925.32	4	100%	18,925.32			-
70(1)	Wood Pole, Length 70', Class 1 (ea.)	3	1,808.50	3,301.48	5,109.98	15,329.94	3	100%	15,329.94			-
70(H1)	Wood Pole, Length 70', Class H1 (ea.)	4	1,847.40	4,315.84	6,163.24	24,652.96	4	100%	24,652.96			-
75(H1)	Wood Pole, Length 75', Class H1 (ea.)	9	2,100.20	4,911.96	7,012.16	63,109.44	9	100%	63,109.44			-
75(H2)	Wood Pole, Length 75', Class H2 (ea.)	5	2,100.20	5,546.54	7,646.74	38,233.70	5	100%	38,233.70			-
80(1)	Wood Pole, Length 80', Class H1 (ea.)	3	2,100.20	4,512.95	6,613.15	19,839.45	3	100%	19,839.45			-
80(H1)	Wood Pole, Length 80', Class H1 (ea.)	8	2,100.20	5,556.15	7,656.35	61,250.80	8	100%	61,250.80			-
80(H2)	Wood Pole, Length 80', Class H2 (ea.)	2	2,100.20	6,262.84	8,363.04	16,726.08	2	100%	16,726.08			-
80(H3)	Wood Pole, Length 80', Class H3 (ea.)	1	2,100.20	7,114.95	9,215.15	9,215.15	1	100%	9,215.15			-
85(1)	Wood Pole, Length 85', Class 1 (ea.)	1	2,197.43	5,188.39	7,385.82	7,385.82	1	100%	7,385.82	1	100%	7,385.82
85(H1)	Wood Pole, Length 85', Class H1 (ea.)	5	2,197.43	6,095.78	8,293.21	41,466.05	4	80%	33,172.84			-
85(H2)	Wood Pole, Length 85', Class H2 (ea.)	1	2,197.43	7,034.43	9,231.86	9,231.86	1	100%	9,231.86			-
85(H3)	Wood Pole, Length 85', Class H3 (ea.)	2	2,197.43	7,885.34	10,082.77	20,165.54	2	100%	20,165.54			-
90(H1)	Wood Pole, Length 90', Class H1 (ea.)	1	2,294.66	6,598.16	8,892.82	8,892.82	1	100%	8,892.82			-
90(H4)	Wood Pole, Length 90', Class H4 (ea.)	4	2,294.66	9,875.60	12,170.26	48,681.04	4	100%	48,681.04			-
SSSP-N-17	Self-Supporting Steel Pole #N-17, Contractor-furnished (ea.)	1	2,878.05	42,760.10	45,638.15	45,638.15	1	100%	45,638.15			-
LWP-N-1	Laminated Wood Pole #N-1, Contractor-furnished (ea.)	1	3,266.97	20,941.62	24,208.59	24,208.59	1	100%	24,208.59	1	100%	24,208.59
LWP-N-2	Laminated Wood Pole #N-2, Contractor-furnished (ea.)	1	3,266.97	34,134.99	37,401.96	37,401.96	1	100%	37,401.96	1	100%	37,401.96
LWP-N-3	Laminated Wood Pole #N-3, Contractor-furnished (ea.)	1	3,266.97	95,587.54	98,854.51	98,854.51	1	100%	98,854.51	1	100%	98,854.51
LWP-N-6	Laminated Wood Pole #N-6, Contractor-furnished (ea.)	1	3,266.97	86,868.00	90,134.97	90,134.97	1	100%	90,134.97	1	100%	90,134.97
LWP-N-9	Laminated Wood Pole #N-9, Contractor-furnished (ea.)	1	3,266.97	97,868.60	101,135.57	101,135.57	1	100%	101,135.57	1	100%	101,135.57
LWP-N-14	Laminated Wood Pole #N-14, Contractor-furnished (ea.)	1	3,266.97	67,618.77	70,885.74	70,885.74	1	100%	70,885.74	1	100%	70,885.74

PAY ESTIMATE No. 4

69 kV TRANSMISSION LINE RECONSTRUCTION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425303

For Period From: 09/30/2023 To: 10/31/2023
Contractor: IES Commercial Inc.
Bid Date: 09/07/2022



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
LWP-N-32	Laminated Wood Pole #N-32, Contractor-furnished (ea.)	1	3,266.97	82,909.25	86,176.22	86,176.22	1	100%	86,176.22			-
LWP-N-33	Laminated Wood Pole #N-33, Contractor-furnished (ea.)	1	3,266.97	81,635.05	84,902.02	84,902.02	1	100%	84,902.02			-
LWP-N-37	Laminated Wood Pole #N-37, Contractor-furnished (ea.)	1	3,266.97	80,060.38	83,327.35	83,327.35	1	100%	83,327.35			-
LWP-N-38	Laminated Wood Pole #N-38, Contractor-furnished (ea.)	1	3,266.97	75,485.99	78,752.96	78,752.96	1	100%	78,752.96			-
LWP-N-50	Laminated Wood Pole #N-50, Contractor-furnished (ea.)	1	3,266.97	12,923.57	16,190.54	16,190.54	1	100%	16,190.54			-
LWP-N-51	Laminated Wood Pole #N-51, Contractor-furnished (ea.)	1	3,266.97	12,575.28	15,842.25	15,842.25	1	100%	15,842.25			-
LWP-N-52	Laminated Wood Pole #N-52, Contractor-furnished (ea.)	1	3,266.97	12,923.57	16,190.54	16,190.54	1	100%	16,190.54			-
LWP-N-53	Laminated Wood Pole #N-53, Contractor-furnished (ea.)	1	3,266.97	39,491.81	42,758.78	42,758.78	1	100%	42,758.78			-
LWP-S-1	Laminated Wood Pole #S-1, Contractor-furnished (ea.)	1	3,266.97	22,544.49	25,811.46	25,811.46	1	100%	25,811.46			-
LWP-S-2	Laminated Wood Pole #S-2, Contractor-furnished (ea.)	1	3,266.97	32,495.33	35,762.30	35,762.30	1	100%	35,762.30	1	100%	35,762.30
LWP-S-3	Laminated Wood Pole #S-3, Contractor-furnished (ea.)	1	3,266.97	75,077.61	78,344.58	78,344.58	1	100%	78,344.58			-
LWP-S-6	Laminated Wood Pole #S-6, Contractor-furnished (ea.)	1	3,266.97	20,155.52	23,422.49	23,422.49	1	100%	23,422.49			-
LWP-S-7	Laminated Wood Pole #S-7, Contractor-furnished (ea.)	1	3,266.97	17,447.68	20,714.65	20,714.65	1	100%	20,714.65			-
LWP-S-12	Laminated Wood Pole #S-12, Contractor-furnished (ea.)	1	3,266.97	23,455.70	26,722.67	26,722.67	1	100%	26,722.67			-
LWP-S-13	Laminated Wood Pole #S-13, Contractor-furnished (ea.)	1	3,266.97	21,337.74	24,604.71	24,604.71	1	100%	24,604.71			-
LWP-S-22	Laminated Wood Pole #S-22, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-23	Laminated Wood Pole #S-23, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-24	Laminated Wood Pole #S-24, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-25	Laminated Wood Pole #S-25, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-26	Laminated Wood Pole #S-26, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-27	Laminated Wood Pole #S-27, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-28	Laminated Wood Pole #S-28, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-29	Laminated Wood Pole #S-29, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-30	Laminated Wood Pole #S-30, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-

PAY ESTIMATE No. 4

69 kV TRANSMISSION LINE RECONSTRUCTION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425303

For Period From: 09/30/2023 To: 10/31/2023
Contractor: IES Commercial Inc.
Bid Date: 09/07/2022



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
LWP-S-31	Laminated Wood Pole #S-31, Contractor-furnished (ea.)	1	3,266.97	12,304.25	15,571.22	15,571.22	1	100%	15,571.22			-
LWP-S-32	Laminated Wood Pole #S-32, Contractor-furnished (ea.)	1	3,266.97	13,947.59	17,214.56	17,214.56	1	100%	17,214.56			-
LWP-S-33	Laminated Wood Pole #S-33, Contractor-furnished (ea.)	1	3,266.97	15,535.75	18,802.72	18,802.72	1	100%	18,802.72			-
LWP-S-34	Laminated Wood Pole #S-34, Contractor-furnished (ea.)	1	3,266.97	39,818.02	43,084.99	43,084.99	1	100%	43,084.99			-
LWP-S-36	Laminated Wood Pole #S-36, Contractor-furnished (ea.)	1	3,266.97	47,956.27	51,223.24	51,223.24	1	100%	51,223.24			-
FDN-N-17	Self-supporting Pier Foundation #N-17 (ea.)	1	26,598.79	25,302.38	51,901.17	51,901.17	1	100%	51,901.17			-
TM-1	69 kV Phase Conductor Deadend, Quadrant, 1Ø (ea.)	12	194.46	228.17	422.63	5,071.56	12	100%	5,071.56	9	75%	3,803.67
TM-2	Shield Wire Deadend (ea.)	8	324.10	113.26	437.36	3,498.88	8	100%	3,498.88	7	88%	3,061.52
TP-69	69 kV Tangent, Horizontal Line Post, 3Ø (ea.)	27	285.21	1,877.33	2,162.54	58,388.58	27	100%	58,388.58	1	4%	2,162.54
TP-69B	69 kV Tangent, Stacked, Horizontal Line Post, 3Ø (ea.)	40	285.21	1,877.33	2,162.54	86,501.60	40	100%	86,501.60			-
TP-69CL	69 kV Tangent, Clearance Structure, Horizontal Line Post, 3Ø (ea.)	1	356.51	1,886.33	2,242.84	2,242.84	1	100%	2,242.84			-
TS-4L	69 kV Vertical, Medium Angle, Laminated Wood Pole (ea.)	4	427.82	920.88	1,348.70	5,394.80	4	100%	5,394.80			-
TS-5GL	69 kV Vertical, Double Deadend, Corner, Laminated Wood Pole (ea.)	5	570.42	2,376.84	2,947.26	14,736.30	5	100%	14,736.30			-
TS-5GAL	69 kV Vertical, Double Deadend, Large Angle, Laminated Wood Pole (ea.)	6	784.33	3,501.11	4,285.44	25,712.64	6	100%	25,712.64			-
TS-5CL	69 kV Double Deadend, Clearance Structure, Laminated Wood Pole (ea.)	1	855.64	2,555.06	3,410.70	3,410.70	1	100%	3,410.70			-
TS-5GS	69 kV Vertical, Double Deadend, Corner, Steel Pole (ea.)	1	570.42	1,627.87	2,198.29	2,198.29	1	100%	2,198.29			-
SW-1I	69 kV 1-Way Switch Assembly (ea.)	2	3,889.25	25,017.40	28,906.65	57,813.30	2	100%	57,813.30			-
SW-2I	69 kV 2-Way Switch Assembly (ea.)	1	5,185.67	33,773.94	38,959.61	38,959.61	1	100%	38,959.61	1	100%	38,959.61
SW-3I	69 kV 3-Way Switch Assembly (ea.)	1	6,482.09	40,949.71	47,431.80	47,431.80	1	100%	47,431.80	1	100%	47,431.80
C1.11	15 kV Three Phase Tangent, Low Neutral, 10' Crossarm (ea.)	4	259.28	602.28	861.56	3,446.24	4	100%	3,446.24	1	25%	861.56
C1.11L	15 kV Three Phase Tangent, Low Neutral, 14' Laminated Wood Crossarm (ea.)	1	298.18	265.42	563.60	563.60	1	100%	563.60	1	100%	563.60
C1.41	15 kV Three Phase Tangent, 10' Crossarm (ea.)	23	259.28	584.48	843.76	19,406.48	23	100%	19,406.48	5	22%	4,218.80
C5.21	15 kV Three Phase Deadend, Low Neutral, 10' Crossarm (ea.)	1	388.93	1,141.17	1,530.10	1,530.10	1	100%	1,530.10	1	100%	1,530.10
C6.51-10	15 kV Three Phase Double Deadend, 10' Crossarm (ea.)	2	713.03	1,217.32	1,930.35	3,860.70	2	100%	3,860.70	1	50%	1,930.35

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C6.51-14	15 kV Three Phase Double Deadend, 14' Crossarm (ea.)	4	777.85	1,460.31	2,238.16	8,952.64	4	100%	8,952.64			-
C6.52	15 kV Three Phase Deadend Buckarms, 10' Crossarm (ea.)	2	725.99	1,817.28	2,543.27	5,086.54	2	100%	5,086.54			-
C6.53	15 kV Three Phase Deadend Buckarms, 14' laminated Wood Crossarm (ea.)	1	816.74	920.18	1,736.92	1,736.92	1	100%	1,736.92	1	100%	1,736.92
4/0 ACSR	Phase Conductor, 4/0 ACSR, Penguin (Mft.)	78	2,320.59	1,767.68	4,088.27	318,885.06	75	96%	306,620.25	30	38%	122,648.10
3/8" EHS	Shield Wire, 3/8" EHS (Mft.)	26	2,320.59	833.22	3,153.81	81,999.06	25	96%	78,845.25	12	46%	37,845.72
E1.1L	Distribution Down Guy, 3/8" EHS, Single (ea.)	5	207.43	198.68	406.11	2,030.55	5	100%	2,030.55	1	20%	406.11
E2.1L	Distribution Down Guy, Crossarm Attachment, 3/8" EHS, Single (ea.)	10	259.28	234.73	494.01	4,940.10	10	100%	4,940.10	2	20%	988.02
F2.12	Distribution Screw Anchor, Double Helix (ea.)	10	145.85	269.47	415.32	4,153.20	10	100%	4,153.20	2	20%	830.64
E5	5' Anchor Extension (ea.)	20	194.46	99.15	293.61	5,872.20	20	100%	5,872.20	4	20%	1,174.44
RC	Remove Conductor (Mft.)	66	369.48		369.48	24,385.68	66	100%	24,385.68	23	35%	8,498.04
RCL	Remove Clamp (ea.)	4	259.28		259.28	1,037.12	4	100%	1,037.12	3	75%	777.84
RI	Remove Insulator (ea.)	9	518.57		518.57	4,667.13	9	100%	4,667.13	6	67%	3,111.42
RP	Remove Pole & Pole Top Assembly (ea.)	64	1,037.13		1,037.13	66,376.32	64	100%	66,376.32	17	27%	17,631.21
RSW	Remove Switch Structure (ea.)	2	5,056.03		5,056.03	10,112.06	2	100%	10,112.06	2	100%	10,112.06
TOP	Top Off Pole (ea.)	27	486.16		486.16	13,126.32	27	100%	13,126.32	7	26%	3,403.12
XC-15-Q	Transfer (4) 15 kV Conductor (ea.)	36	129.64		129.64	4,667.04	36	100%	4,667.04	7	19%	907.48
SPG	Steel Pole Ground (ea.)	1	129.64	34.59	164.23	164.23	1	100%	164.23			-
WPG	Wood Pole Ground (ea.)	90	168.53	127.26	295.79	26,621.10	90	100%	26,621.10			-
PSB-8	Structure Reinforcement (ea.)	3	777.85	3,004.63	3,782.48	11,347.44	3	100%	11,347.44			-
EC	Erosion Control (lin. ft.)	320	66.94		66.94	21,420.80	320	100%	21,420.80	320	100%	21,420.80
TC	Traffic Control (as req'd)	1	16,065.00		16,065.00	16,065.00			-			-
U1	Mobilization (as req'd)	1	32,410.44		32,410.44	32,410.44	1	100%	32,410.44			-
VI	Construction Allowance (as req'd)	1	80,000.00		80,000.00	80,000.00	1	52%	41,954.55			-

TOTAL CONTRACT PRICE: \$2,999,408.32

TOTAL TO DATE: \$2,921,586.04

CONTRACT TOTAL

THIS PERIOD: \$801,784.93

PAY ESTIMATE No. 1
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: START To: 11/01/2023
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



SUMMARY

VALUE OF WORK COMPLETED TO DATE	\$229,705.58	ORIGINAL CONTRACT PRICE.....	\$5,563,762.48
LESS RETAINAGE...(5%).....	\$11,485.28	EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions).....	\$5,563,762.48
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT.....	\$218,220.30	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT.....	\$218,220.30
LESS ESTIMATES PREVIOUSLY APPROVED.....		EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT.....	\$5,345,542.18
Pay Estimate No. 1.....		% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT.....	4%
Pay Estimate No. 2.....			
Pay Estimate No. 3.....			
Pay Estimate No. 4.....			
Pay Estimate No. 5.....			
Pay Estimate No. 6.....			
Pay Estimate No. 7.....			
Pay Estimate No. 8.....			
Pay Estimate No. 9.....			
Pay Estimate No. 10.....			
Pay Estimate No. 11.....			
Pay Estimate No. 12.....			
TOTAL AMOUNT DUE THIS ESTIMATE.....	\$218,220.30		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 11.15.23

CERTIFICATE

THE AMOUNT OF \$218,220.30 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____

Title _____

Date _____

DGR ENGINEERING, Engineer

By Travis Zio

Title Project Engineer

Date 11/16/2023

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
D1	Removal of the existing vehicle storage building above grade (as req'd)	1	\$ 25,912.00	\$ 12,088.00	\$ 38,000.00	\$ 38,000.00	0.316	32%	\$ 12,008.00	0.316	32%	\$ 12,008.00
D2	Removal of existing concrete, including vehicle storage slab and fdtns (cu. yd.) (refer to drawing S1)	320	\$ 65.87	\$ 65.87	\$ 131.74	\$ 42,156.80			\$ -			\$ -
C1	Embankment Borrow (cu. yd.)	2,200	\$ 28.83	\$ 28.83	\$ 57.66	\$ 126,852.00			\$ -			\$ -
C2	Building Subsoils Core-out & Disposal (cu. yd.)	1,880	\$ 22.65	\$ 22.65	\$ 45.30	\$ 85,164.00			\$ -			\$ -
C3	12" Subgrade Preparation (sq. yd.)	620	\$ 2.94	\$ 2.94	\$ 5.88	\$ 3,645.60			\$ -			\$ -
C4	Class 5 Base (tons)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00			\$ -			\$ -
C5	7" PCC Surfacing (sq. yd.)	620	\$ 36.22	\$ 49.28	\$ 85.50	\$ 53,010.00			\$ -			\$ -
C6	6" PCC Sidewalk (sq. yd.)	30	\$ 36.22	\$ 49.28	\$ 85.50	\$ 2,565.00			\$ -			\$ -
C7	Landscaping Rock (tons)	15	\$ 103.00	\$ 103.00	\$ 206.00	\$ 3,090.00			\$ -			\$ -
C8	Crushed Substation Rock (tons)	15	\$ 75.30	\$ 75.30	\$ 150.60	\$ 2,259.00			\$ -			\$ -
C9	Pavement Removal (sq. yd.)	790	\$ 4.70	\$ 4.70	\$ 9.40	\$ 7,426.00			\$ -			\$ -
C10	Sanitary Sewer Service (ln. ft.)	50	\$ 76.47	\$ 76.47	\$ 152.94	\$ 7,647.00			\$ -			\$ -
C11	Roof Drainline (ln. ft.)	160	\$ 55.88	\$ 55.88	\$ 111.76	\$ 17,881.60			\$ -			\$ -
C12	4" Perforated Subdrain (ln. ft.)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00			\$ -			\$ -
C13	Sanitary Sewer Cleanout (ea.)	1	\$ 835.29	\$ 835.29	\$ 1,670.58	\$ 1,670.58			\$ -			\$ -
C14	Storm Sewer Cleanout (ea.)	3	\$ 1,175.88	\$ 1,175.88	\$ 2,351.76	\$ 7,055.28			\$ -			\$ -
C15	Connect to Existing Sanitary Sewer (ea.)	1	\$ 2,344.70	\$ 2,344.70	\$ 4,689.40	\$ 4,689.40			\$ -			\$ -
C16	Connect to Existing Storm Sewer (ea.)	1	\$ 1,877.00	\$ 1,877.00	\$ 3,754.00	\$ 3,754.00			\$ -			\$ -
C17	Pipe Bollard (ea.)	14	\$ 506.25	\$ 1,125.00	\$ 1,631.25	\$ 22,837.50			\$ -			\$ -
C18	PCC Stairs with Railings (ea.)	1	\$ 5,760.00	\$ 5,850.00	\$ 11,610.00	\$ 11,610.00			\$ -			\$ -
C19	Silt fence/wattles/rock socks (ln. ft.)	50	\$ 7.06	\$ 7.06	\$ 14.12	\$ 706.00			\$ -			\$ -
C20	SWPPP management (ea.)	1	\$ 5,441.76	\$ 5,441.76	\$ 10,883.52	\$ 10,883.52			\$ -			\$ -
C21	Seeding, Fertilizing and Mulching (as req.)	1	\$ 4,275.00	\$ 2,018.75	\$ 6,293.75	\$ 6,293.75			\$ -			\$ -

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C22	Clearing and Grubbing (as req.)	1	\$ 735.30	\$ 735.30	\$ 1,470.60	\$ 1,470.60			\$ -			\$ -
A1	Building envelope components (as req'd)	1	\$ 141,072.00	\$ 261,990.00	\$ 403,062.00	\$ 403,062.00			\$ -			\$ -
A2	Interior components (as req'd)	1	\$ 375,172.00	\$ 202,015.00	\$ 577,187.00	\$ 577,187.00			\$ -			\$ -
A3	Temporary Enclosure (as req'd)	1	\$ 14,117.00	\$ 9,822.00	\$ 23,939.00	\$ 23,939.00	1	100%	\$ 23,939.00	1	100%	\$ 23,939.00
S1	Foundation, bldg footings, fdtn walls, trenches, slab, and engine fdtns (as req'd.)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00			\$ -			\$ -
S2	Foundation, Transformer Manhole (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00			\$ -			\$ -
S3	Foundation, Exhaust Stacks (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00			\$ -			\$ -
S4	Trench covers and associated steel supports (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00			\$ -			\$ -
S5	Concrete masonry walls and masonry wall modification (as req'd)	1	\$ 34,100.00	\$ 34,100.00	\$ 68,200.00	\$ 68,200.00			\$ -			\$ -
S6	Installation of the floor opening, hoist, and hoist support structure (as req'd)	1	\$ 8,823.00	\$ 12,352.00	\$ 21,175.00	\$ 21,175.00			\$ -			\$ -
S7	Structural Steel and metal deck (as req'd)	1	\$ 241,334.00	\$ 606,373.00	\$ 847,707.00	\$ 847,707.00	0.042	4%	\$ 35,603.69	0.042	4%	\$ 35,603.69
M1	Plumbing System (as req'd)	1	\$ 111,705.00	\$ 208,811.00	\$ 320,516.00	\$ 320,516.00			\$ -			\$ -
M2	HVAC System, Office Area (as req'd)	1	\$ 87,799.00	\$ 154,176.00	\$ 241,975.00	\$ 241,975.00	0.1	10%	\$ 24,197.50	0.1	10%	\$ 24,197.50
M3	Building Ventilation System, Generation Plant (as req'd)	1	\$ 40,000.00	\$ 467,694.00	\$ 507,694.00	\$ 507,694.00			\$ -			\$ -
M4	Compressed Air System (as req'd)	1	\$ 15,588.00	\$ 38,235.00	\$ 53,823.00	\$ 53,823.00			\$ -			\$ -
M5	Engine Cooling System (as req'd)	2	\$ 36,170.00	\$ 61,323.00	\$ 97,493.00	\$ 194,986.00			\$ -			\$ -
M6	Engine Exhaust System (as req'd)	2	\$ 23,294.00	\$ 32,776.00	\$ 56,070.00	\$ 112,140.00			\$ -			\$ -
M7	Fuel System (as req'd)	1	\$ 32,352.00	\$ 21,470.00	\$ 53,822.00	\$ 53,822.00			\$ -			\$ -
M8	Urea System (as req'd)	1	\$ 19,505.00	\$ 26,176.00	\$ 45,681.00	\$ 45,681.00			\$ -			\$ -
E1	Control Panel Modifications (as req'd)	1	\$ 3,529.00	\$ 8,824.00	\$ 12,353.00	\$ 12,353.00			\$ -			\$ -
E2	Station service transformer installation (each)	1	\$ 22,059.00	\$ 20,588.00	\$ 42,647.00	\$ 42,647.00			\$ -			\$ -
E3	Switchgear room electrical equipment (as req'd)	1	\$ 7,294.00	\$ 22,941.00	\$ 30,235.00	\$ 30,235.00			\$ -			\$ -
E4	Generator room and roof electrical equipment (as req'd)	1	\$ 17,647.00	\$ 32,352.00	\$ 49,999.00	\$ 49,999.00			\$ -			\$ -
E5	Existing generation plant modifications (as req'd)	1	\$ 5,882.00	\$ 5,647.00	\$ 11,529.00	\$ 11,529.00			\$ -			\$ -

PAY ESTIMATE No. 1

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: START To: 11/01/2023
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E6	Office building modifications (as req'd)	1	\$ 23,529.00	\$ 11,176.00	\$ 34,705.00	\$ 34,705.00			\$ -			\$ -
E7	Substation fence modifications (as req'd)	1	\$ 5,294.00	\$ 8,235.00	\$ 13,529.00	\$ 13,529.00			\$ -			\$ -
E8	Generation plant lighting and power (as req'd)	1	\$ 66,176.00	\$ 34,000.00	\$ 100,176.00	\$ 100,176.00	0.117	12%	\$ 11,720.59	0.117	12%	\$ 11,720.59
E9	Cable tray additions (as req'd)	1	\$ 52,941.00	\$ 26,471.00	\$ 79,412.00	\$ 79,412.00			\$ -			\$ -
E10	Grounding additions (as req'd)	1	\$ 20,588.00	\$ 10,118.00	\$ 30,706.00	\$ 30,706.00			\$ -			\$ -
E11	Neutral grounding reactors (each)	2	\$ 7,353.00	\$ 16,706.00	\$ 24,059.00	\$ 48,118.00			\$ -			\$ -
E12	Generator power cable 15 kV (3) 1/0 AWG Cu. (ft.)	380	\$ 12.35	\$ 42.35	\$ 54.70	\$ 20,786.00			\$ -			\$ -
E13	Generator neutral cable 15 kV (1) 1/0 AWG Cu. (ft.)	50	\$ 10.00	\$ 22.65	\$ 32.65	\$ 1,632.50			\$ -			\$ -
E14	Generator neutral cable 600 V (1) 1/0 AWG Cu. (ft.)	360	\$ 5.60	\$ 22.65	\$ 28.25	\$ 10,170.00			\$ -			\$ -
E15	Primary station service cable, 15 kV, (3) 1/0 Str. Al. (ft.)	210	\$ 16.18	\$ 47.35	\$ 63.53	\$ 13,341.30			\$ -			\$ -
E16	Secondary station service cable, 600 V, (4) #350 Str. Cu. (ft.)	150	\$ 17.65	\$ 48.82	\$ 66.47	\$ 9,970.50			\$ -			\$ -
E17	Secondary station service cable, 600 V, (4) #4/0 Str. Cu. (ft.)	75	\$ 16.47	\$ 46.77	\$ 63.24	\$ 4,743.00			\$ -			\$ -
E18	(4) Conductor #4/0, 4/C-4/0 (ft.)	60	\$ 16.47	\$ 46.77	\$ 63.24	\$ 3,794.40			\$ -			\$ -
E19	(4) Conductor #2/0, 4/C-2/0 (ft.)	60	\$ 14.12	\$ 43.00	\$ 57.12	\$ 3,427.20			\$ -			\$ -
E20	(4) Conductor #1/0, 4/C-1/0 (ft.)	60	\$ 12.94	\$ 41.00	\$ 53.94	\$ 3,236.40			\$ -			\$ -
E21	(4) Conductor #2, 4/C-2 VFD (ft.)	700	\$ 7.06	\$ 14.71	\$ 21.77	\$ 15,239.00			\$ -			\$ -
E22	(4) Conductor #4, 4/C-4 (ft.)	260	\$ 5.88	\$ 17.35	\$ 23.23	\$ 6,039.80			\$ -			\$ -
E23	(4) Conductor #4, 4/C-4 VFD (ft.)	380	\$ 5.88	\$ 17.35	\$ 23.23	\$ 8,827.40			\$ -			\$ -
E24	(4) Conductor #6, 4/C-6 (ft.)	120	\$ 5.88	\$ 16.30	\$ 22.18	\$ 2,661.60			\$ -			\$ -
E25	(4) Conductor #6, 4/C-6 VFD (ft.)	640	\$ 5.88	\$ 16.30	\$ 22.18	\$ 14,195.20			\$ -			\$ -
E26	(2) Conductor #8, 2/C-8 (ft.)	170	\$ 3.53	\$ 15.00	\$ 18.53	\$ 3,150.10			\$ -			\$ -
E27	(4) Conductor #8, 4/C-8 (ft.)	215	\$ 4.71	\$ 15.00	\$ 19.71	\$ 4,237.65			\$ -			\$ -
E28	(2) Conductor #12, 2/C-12 (ft.)	680	\$ 3.53	\$ 12.00	\$ 15.53	\$ 10,560.40			\$ -			\$ -
E29	(3) Conductor #12, 3/C-12 (ft.)	5,685	\$ 3.53	\$ 14.71	\$ 18.24	\$ 103,694.40			\$ -			\$ -

PAY ESTIMATE No. 1

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number: 425305

For Period From: START To: 11/01/2023
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E30	(4) Conductor #12, 4/C-12 (ft.)	450	\$ 4.71	\$ 16.71	\$ 21.42	\$ 9,639.00			\$ -			\$ -
E31	(2) Conductor #14, 2/C-14 (ft.)	3,810	\$ 2.36	\$ 12.06	\$ 14.42	\$ 54,940.20			\$ -			\$ -
E32	(12) Conductor #14, 12/C-14 (ft.)	1,420	\$ 8.24	\$ 12.06	\$ 20.30	\$ 28,826.00			\$ -			\$ -
E33	(2) Conductor #16 Shielded, 2/C-16S (ft.)	780	\$ 2.36	\$ 9.65	\$ 12.01	\$ 9,367.80			\$ -			\$ -
E34	(3) Conductor #16 Shielded, 3/C-16S (ft.)	640	\$ 2.95	\$ 3.35	\$ 6.30	\$ 4,032.00			\$ -			\$ -
E35	Cat 6 cables (as req'd)	1	\$ 206.00	\$ 2,530.00	\$ 2,736.00	\$ 2,736.00			\$ -			\$ -
G1	General conditions (as req'd)	1	\$ 438,812.00		\$ 438,812.00	\$ 438,812.00	0.1096	11%	\$ 48,093.80	0.1096	11%	\$ 48,093.80
G2	Mobilization (as req'd)	1	\$ 74,143.00		\$ 74,143.00	\$ 74,143.00	1	100%	\$ 74,143.00	1	100%	\$ 74,143.00
G3	General construction allowance (as req'd.)	1	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00			\$ -			\$ -

TOTAL CONTRACT PRICE:	<u>\$5,563,762.48</u>	TOTAL TO DATE:	<u>\$229,705.58</u>	CONTRACT TOTAL	
				THIS PERIOD:	<u>\$229,705.58</u>